

ANNEX TO THE ERASMUS + INTER-INSTITUTIONAL AGREEMENT with the University of Genova

Key Action 1 – mobility for learners and staff – Higher education Student and Staff Mobility

1. Information about higher education institutions

1.1 Institutional details

Name of the Institution	Université Blaise Pascal
Erasmus code	F CLERMONT02
Institution website	http://www.univ-bpclermont.fr
International Students webpage	http://www.univ-bpclermont.fr/rubrique10.html
Information for incoming students	Brigitte.meilleroux@univ-bpclermont.fr
Course catalogue	http://www.univ-bpclermont.fr/rubrique98.html

1.2 Main contacts

Institutional Coordinator	Stéphanie LAMAISSON
Contact details	Institutional coordinator Stéphanie LAMAISSON 34 avenue Carnot BP185 63006 CLERMONT-FERRAND Tel : +33 4 73 40 61 21 Email : stephanie.lamaison@univ-bpclermont.fr

Other useful contacts	
ERASMUS Programme officer (outgoing)	Sandrine Gidon, International Relations Office 34 avenue Carnot BP185, 63006 CLERMONT-FERRAND Tel : +33 4 73 40 61 21 Email : Sandrine.gidon@univ-bpclermont.fr
ERASMUS Programme Officer (incoming)	Brigitte Meilleroux International Relations Office 34 avenue Carnot BP185, 63006 CLERMONT-FERRAND Tel : +33 4 73 40 64 39 Email : brigitte.meilleroux@univ-bpclermont.fr

Academic exchange Coordinator	Dr. Mauricette Fournier Dept. Coordinator : Geography Université Blaise Pascal 29 boulevard Gergovia F-63037 Clermont-Ferrand cedex Mauricette.fournier@univ-bpclermont.fr
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2. Recommended language skills

<http://www.univ-bpclermont.fr/article2675.html>

Subject area	Language of Instruction	Recommended language of instruction level*	Type of mobility
ANY	French	B2	SMS AND SMT

*Level according to Common European Framework of Reference for languages (CEFR), see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

3. Additional requirements

Some Departments have restricted courses for ERASMUS Exchange student depending on diploma prepared and level of French. Please contact directly the department coordinator.

Contact for the office for students with special needs :

Service Université Handicap

Maison de la vie étudiantes

24 avenue des landais – BP 70246

63175 Aubière

Tel : 04 73 40 55 07

Mrs. Emmanuelle FESCHET : Emmanuelle.FESCHET@univ-bpclermont.fr

4. Calendar

4.1 Applications/information on nominated students must reach _____
Blaise Pascal University by:

Autumn term	May, 30th
Spring term	November, 15th

4.2 Decision

Application procedure for exchange students after home university's nomination is available online at :
<http://www.univ-bpclermont.fr/article873.html>

4.3 Transcript of records

A Transcript of Records will be issued by the receiving institution no later than **8** weeks after the end of the exchange period given that the transcript form and all relevant course work have been submitted by the student.

5. Information

5.1 Grading system of the Institution

Website : <http://www.univ-bpclermont.fr/IMG/pdf/UBP-grading-system-versus-ECTS-grading-scale.pdf>

ECTS Scale	Definition	Percentage of Successful Students Normally Achieving the Grade	UBP Grade Equivalents
A	EXCELLENT - outstanding performance with only minor errors	0,27 %	16 to 20
B	VERY GOOD - above the average standard but with some errors	4,16 %	14 to 15,99
C	GOOD - generally sound work with a number of notable errors	14 %	13 to 13,99
D	SATISFACTORY - fair but with significant shortcomings	37,67 %	11 to 12,99
E	SUFFICIENT - performance meets the minimum criteria	15,30 %	10 to 10,99
FX	FAIL - some more work required before the credit can be awarded	7,78 %	8 to 9,99
F	FAIL - considerable further work is required	20,82 %	0 to 7,99

Other information

5.2 Visa

Blaise Pascal University will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Contact details	International Office ri@univ-bpclermont.fr Tel : +33 4 73 40 61 37
Website	http://www.univ-bpclermont.fr/article867.html

5.3 Insurance

Blaise Pascal University will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The institution will inform mobile participants of cases in which insurance cover is not automatically provided.

Information and assistance can be provided by the following contact points and information sources:

<http://www.univ-bpclermont.fr/article869.html>

<u>F CLERMON02</u>	International Office ri@univ-bpclermont.fr Tel : +33 4 73 40 61 37	http://www.univ-bpclermont.fr/article869.html
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5.4 Housing

Blaise Pascal University will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contacts and information sources:

Contact details	Brigitte Meilleroux International Relations Office 34 avenue Carnot BP185, 63006 CLERMONT-FERRAND Tel : +33 4 73 40 64 39 Fax : +33 0 73 40 61 02 Email : brigitte.meilleroux@univ-bpclermont.fr
Website	http://www.univ-bpclermont.fr/rubrique101.html