



Institut__ Catholique d'Arts et Métiers_____

ANNEX TO THE *ERASMUS + INTER-INSTITUTIONAL AGREEMENT* with the University of Genoa

Key Action 1 – mobility for learners and staff – Higher education Student and Staff Mobility

1. Information about higher education institutions

1.1 Institutional details

Name of the Institution	Groupe Icam
Erasmus code	F LILLE16
Institution website	www.icam.fr
International Students webpage	http://www.icam.fr/en/index.html
Information for incoming students	http://www.icam.fr/en/student_life/welcoming_foreign_students.html
Course catalogue	http://www.icam.fr/en/international_partners2.html

1.2 Main contacts

Institutional Coordinator	Catherine Maury
Contact details	Address Icam, 75 Avenue de Grande Bretagne, CS 97615 31076 Toulouse Cedex 3 Phone +33 534 50 5024 Fax +33 534 50 5051 Email catherine.maury@icam.fr
Other useful contacts	Herve Lesourne herve.lesourne@icam.fr

2. Recommended language skills

Subject area	Language of Instruction	Recommended language of instruction level*	Type of mobility
Mechanical engineering	French	B1	Student exchange
Mechanical engineering	English	B2	Staff mobility

*Level according to Common European Framework of Reference for languages (CEFR), see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

3. Additional requirements

4. Calendar

4.1 Applications/information on nominated students must reach Icam by:

Autumn term	November, 30
Spring term	June 1st

4.2 Decision

The receiving institution will send its decision within 5 weeks.

4.3 Transcript of records

A Transcript of Records will be issued no later than 6 weeks after the assessment period has finished at Icam.

5. Information

5.1 Grading system of the Institution

See below

Other information

A.1.1 Grade	A.1.2 French	A.1.3 English	A.1.4 meaning	A.1.5 equivalent in ECTS
19	excellent	very good	outstanding performance	A
18				
17	bon / très bon	good	well above average	B
16				
15				C
14	assez bon	satisfying	performance equivalent to average requirement	
13			D	
12				
11	passable	sufficient	performance still meeting the requirements though with some deficits	E
10				
9	insuffisant	failed	does not meet the requirements due to substantial deficits	F

5.2 Visa

Icam will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Contact details	Lille : celine.villaeys@icam.fr Nantes : genevieve.baines@icam.fr Toulouse : catherine.maury@icam.fr
Website	http://www.icam.fr/en/student_life/welcoming_foreign_students.html

5.3 Insurance

Icam will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The institution will inform mobile participants of cases in which insurance cover is not automatically provided.

Information and assistance can be provided by the following contact points and information sources:

Lille : celine.villaeys@icam.fr

Nantes : genevieve.baines@icam.fr

Toulouse : catherine.maury@icam.fr

5.4 Housing

Icam will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contacts and information sources:

Contact details	Lille : celine.villaeys@icam.fr Nantes : genevieve.baines@icam.fr Toulouse : catherine.maury@icam.fr
Website	http://www.icam.fr/en/student_life/accommodation.html