



Annex to Erasmus+ Inter-Institutional Agreement

Institutional Factsheet of Université Paris-Sorbonne (FPARIS004)

2220

1. Institutional Information

1.1. Institutional details

Name of the institution	Université Paris-Sorbonne
Erasmus Code	F PPARIS004
EUC	28169
Institution website	http://www.paris-sorbonne.fr/
Online course catalogue	http://www.paris-sorbonne.fr/nos-formations

1.2. Main contacts

Contact person	Mrs Dolorès SOBRINO
Responsibility	International Coordinator
Contact details	International Relations Office 1 rue Victor Cousin 75005 Paris, France Tél. : +33 1 40 46 33 76 Fax : +33 1 40 46 33 77 E-mail: contact.ri@paris-sorbonne.fr

Contact person	Mrs Coralie DESMARCHELIER
Responsibility	Erasmus Coordinator for incoming students
Contact details	Coralie.desmarchelier.1@paris-sorbonne.fr +33 1 40 46 47 79

Contact person	Mr Adrien RICHARD
Responsibility	Erasmus Coordinator for outgoing students
Contact details	Adrien.richard@paris-sorbonne.fr +33 1 40 46 33 77

Contact person	Mrs Alexandra KHALIFE
Responsibility	Bilateral Agreements
Contact details	contact.ri@paris-sorbonne.fr +33 1 40 46 33 76

List of all faculty coordinators on the following webpage : <http://www.paris-sorbonne.fr/coordonateurs-pedagogiques>

2. Detailed requirements and additional information

2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies		French	B2
Staff mobility		French	B2

* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

2.2. Additional requirements/information

The university welcomes students and staff with disabilities and offers the necessary facilities and support. Useful information.

Learn more at <http://www.paris-sorbonne.fr/l-universite/foire-aux-questions/vie-etudiante-5903/handicap-5453/>

2.3. Calendar

2.3.1. Nomination Deadlines

Applications/information on students nominated must reach our institution by:

Autumn term	Nomination : 15 th May – Application : 31 st May
Spring term	Nomination : 15 th October – Application : 31 st October

2.3.2. Decision Response

We will send our decision within 5 weeks.

2.3.3. Transcripts of Records

A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at the respective department.

3. Additional information

3.1 Grading system

At Paris-Sorbonne University, all our marks are out of 20. For information, Paris-Sorbonne stands amongst one the most difficult grading systems in France. It is important to notice that a 10/20 is a good grade, and that it stands for the passing grade.

The credit part refers to the number of European credits the course provides. It is based on the 30 credits per semester system that French students must pass to validate one semester. It does not refer to the number of hours taken for one course. The local grade (/20) is the most relevant information you should consider to validate your students' semester/year at Paris-Sorbonne.

Please note that when local grade is "attended" or "enrolled", it means that your student attended the class and provide the necessary work for it, but did not take any exams.

Local grade out of 20	ECTS grade	Interpretation of grades
16 and more	A	Excellent
14-15	B	Very good
12-13	C	Good
11	D	Satisfactory
10	E	Sufficient
8-9	FX	Fail
0-7	F	Fail

3.2 Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Contact person	Mrs Coralie DESMARCHELIER
Responsibility	Erasmus Coordinator
Contact details	Coralie.desmarchelier.1@paris-sorbonne.fr +33 1 40 46 47 79
Website	http://www.paris-sorbonne.fr/l-international/

3.3 Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact person	Mrs Coralie DESMARCHELIER
Responsibility	Erasmus Coordinator
Contact details	Coralie.desmarchelier.1@paris-sorbonne.fr +33 1 40 46 47 79
Website	http://www.paris-sorbonne.fr/l-international/

3.4 Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Contact person	Mrs Coralie DESMARCHELIER
Responsibility	Erasmus Coordinator
Contact details	Coralie.desmarchelier.1@paris-sorbonne.fr +33 1 40 46 47 79
Website	http://www.paris-sorbonne.fr/l-international/