



# AGH UNIVERSITY OF SCIENCE AND TECHNOLOGY

## ANNEX TO THE *ERASMUS + INTER-INSTITUTIONAL AGREEMENT*

### Key Action 1 – mobility for learners and staff – Higher education Student and Staff Mobility

#### 1. Information about higher education institutions

##### 1.1 Institutional details

Name of the Institution	AGH University of Science and Technology
Erasmus code	PL KRAKOW 02
Institution website	<a href="http://www.agh.edu.pl">www.agh.edu.pl</a>
International Students webpage	<a href="https://international.agh.edu.pl/">https://international.agh.edu.pl/</a>
Information for incoming students	<a href="https://international.agh.edu.pl/">https://international.agh.edu.pl/</a> <a href="https://international.agh.edu.pl/#pg=1232i&amp;str=256;">https://international.agh.edu.pl/#pg=1232i&amp;str=256;</a> <a href="https://international.agh.edu.pl/#pg=1232i&amp;str=268">https://international.agh.edu.pl/#pg=1232i&amp;str=268</a>
Course catalogue	<a href="https://intstudies.agh.edu.pl/">https://intstudies.agh.edu.pl/</a>

##### 1.2 Main contacts

Institutional Coordinator	Tadeusz Pająk, PhD
Contact details	<b>Address:</b> AGH University of Science and Technology Faculty of Mechanical Engineering and Robotics Department of Power Systems and Environmental Protection Facilities Al. Mickiewicza 30, Building B-3, room no. 205 30-059 Kraków, Poland <b>Phone:</b> +48 12 617 30 79 <b>Fax:</b> +48 12 633 91 03 <b>E-mail:</b> <a href="mailto:pajak@agh.edu.pl">pajak@agh.edu.pl</a>
Departmental Coordinator	Janusz Prażuch, PhD
Contact details	<b>Address:</b> AGH University of Science and Technology Faculty of Materials Science and Ceramics Department of Physical Chemistry and Modelling Al. Mickiewicza 30, Building A-3, room no. 106 30-059 Kraków, Poland <b>Phone:</b> +48 12 617 27 08 <b>Fax:</b> +48 12 617 24 93 <b>E-mail:</b> <a href="mailto:prazuch@agh.edu.pl">prazuch@agh.edu.pl</a>

## 2. Recommended language skills

Subject area	Language of Instruction	Recommended language of instruction level*	Type of mobility
ANY	ENGLISH	B2	Student mobility for studies (SMS) Student mobility for traineeship (SMT)
ANY	ENGLISH	B2	Staff mobility for teaching (STA) Staff mobility for training (STT)

\*Level according to Common European Framework of Reference for languages ( CEFR), see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

**DIDACTIC STRUCTURE:** AGH UST Faculties and other basic units - <http://www.agh.edu.pl/en/agh-ust-faculties>

## 3. Additional requirements

There is an office in charge of counselling and helping disabled students (Phone: +48 12 62 22 604, email: [bon@agh.edu.pl](mailto:bon@agh.edu.pl); <http://www.bon.agh.edu.pl>); international students with special needs can indicate their necessities in the online application form ( for any further information please contact the following address: [biesaga@agh.edu.pl](mailto:biesaga@agh.edu.pl) ).

## 4. Calendar

4.1 Information on nominated students must reach AGH University of Science and Technology by:

Autumn term	15.06
Spring term	15.11

4.2 Applications on nominated students must reach AGH University of Science and Technology by:

Autumn term	30.06
Spring term	30.11

### 4.3 Decision

The receiving institution PL KRAKOW02 will send its decision within 10 weeks after submitting all required documents.

#### **4.4 Transcript of records**

A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at AGH University of Science and Technology.

### **5. Information**

#### **5.1 Grading system of the Institution**

##### **AGH UST Study Regulations**

Resolution No. 72/2012 of 25th of April 2012 with amendments introduced by the resolution No. 57/213 of 24th of April 2013 available at the website:

[https://international.agh.edu.pl/images/user/agh\\_ust\\_study\\_regulations\\_2013.pdf](https://international.agh.edu.pl/images/user/agh_ust_study_regulations_2013.pdf)

<https://international.agh.edu.pl/#pg=1232i&str=307>

<https://international.agh.edu.pl/>

#### **5.2 Visa**

AGH University of Science and Technology will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Contact details</b>	Centre for International Students AGH University of Science and Technology Al. Mickiewicza 30, Building C-1, room No. 223, 2nd floor 30-59 Kraków, Poland Tel. +48 12 617 5238 Fax: +48 12 617 5239
<b>Website</b>	<a href="https://international.agh.edu.pl">https://international.agh.edu.pl</a>

#### **5.3 Insurance**

AGH University of Science and Technology will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The institution will inform mobile participants of cases in which insurance cover is not automatically provided.

Information and assistance can be provided by the following contact points and information sources:

Liability insurance no. 90820 0050403, Warta S.A. Insurance and Reinsurance Company For information about Health Assistance consult <a href="https://international.agh.edu.pl">https://international.agh.edu.pl</a>
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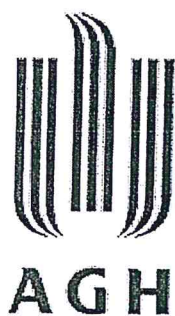
#### **5.4 Housing**

AGH University of Science and Technology will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contacts and information sources:

Contact details	AGH UST Campus ul. Józefa Rostafińskiego 7a 30-072 Kraków, Poland Tel.: +48 12 617 34 71 Fax: +48 12 637 24 16 E-mail: <a href="mailto:miasteczko@agh.edu.pl">miasteczko@agh.edu.pl</a>
Website	<a href="https://akademik.agh.edu.pl">https://akademik.agh.edu.pl</a> <a href="http://www.miasteczko.agh.edu.pl">http://www.miasteczko.agh.edu.pl</a> <a href="https://international.agh.edu.pl">https://international.agh.edu.pl</a>





## AGH-University of Science and Technology

Logo of Institution

Name of Institution

### ANNEX TO THE ERASMUS + INTER-INSTITUTIONAL AGREEMENT

#### Key Action 1 – mobility for learners and staff – Higher education Student and Staff Mobility

#### 1. Information about higher education institutions

##### 1.1 Institutional details

Name of the Institution	AGH-University of Science and Technology, Faculty of Energy and Fuels
Erasmus code	PL KRAKOW02
Institution website	<a href="http://www.agh.edu.pl">www.agh.edu.pl</a>
International Students webpage	<a href="http://www.intstudies.agh.edu.pl">www.intstudies.agh.edu.pl</a>
Information for incoming students	<a href="http://www.intstudies.agh.edu.pl">www.intstudies.agh.edu.pl</a>
Course catalogue	<a href="http://www.intstudies.agh.edu.pl/#pg=1232i&amp;str=3">www.intstudies.agh.edu.pl/#pg=1232i&amp;str=3</a>

##### 1.2 Main contacts

Institutional Coordinator	Tadeusz Pająk
Contact details	Faculty of Mechanical Engineering and Robotics Al. Mickiewicza 30, 30-059 Kraków Phone: +48 12 617 30 79, e-mail: <a href="mailto:pajak@agh.edu.pl">pajak@agh.edu.pl</a>

Department Coordinator	Aleksandra Marecka
Contact details	Faculty of Energy and Fuels Al. Mickiewicza 30, 30-059 Kraków Phone: +48 12 6172657 e-mail: <a href="mailto:marecka@agh.edu.pl">marecka@agh.edu.pl</a>



## 2. Recommended language skills

Subject area	Language of Instruction	Recommended language of instruction level*	Type of mobility
ANY	English	B1	Students Mobility for Studies
ANY	English	B1	Staff Mobility
ANY	English	B1	Student Mobility for Traineeships

\*Level according to Common European Framework of Reference for languages (CEFR), see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## 3. Additional requirements

Criteria for incoming students: CENTRE FOR INTERNATIONAL STUDENTS ,  
[www.international.agh.edu.pl](http://www.international.agh.edu.pl)

After entering our website please follow the steps entering the sections:

1. Education Offer
2. Short-term programmes
3. Exchange programmes
4. Erasmus or other exchange

## 4. Calendar

4.1 Applications/information on nominated students must reach AGH-University of Science and Technology by:

Autumn term	15.06
Spring term	15.11

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL KRAKOW02	01.10-23.02	03.03-30.09

### 4.2 Decision

The receiving institution will send its decision within 10 weeks.

### 4.3 Transcript of records

PL KRAKOW02: Transcripts of Records (documenting credits earned at the AGH UST) will be issued by AGH UST. Every student must pick up the transcript him/herself from the Centre for International Students. The AGH UST will NOT automatically send your transcript to your home university. If the student's exam grades are not yet available when you leave, please make arrangements with the proper office to have your transcript sent to you.





## 5. Information

### 5.1 Grading system of the Institution

Website: PLKRAKOW02:AGH UST Study Regulations <https://international.agh.edu.pl/>

#### Other information

1. The following grading scale shall be in force at the University:

- 1) 91 – 100% *bardzo dobry* (5.0) [Polish equivalent of very good];
- 2) 81 – 90% *plus dobry* (4.5) [Polish equivalent of good plus];
- 3) 71 – 80% *dobry* (4.0) [Polish equivalent of good];
- 4) 61 – 70% *plus dostateczny* (3.5) [Polish equivalent of satisfactory plus];
- 5) 50 – 60% *dostateczny* (3.0) [Polish equivalent of satisfactory];
- 6) under 50% *niedostateczny* (2.0) [Polish equivalent of unsatisfactory].

2. In exceptional situations, if there are no bases for assigning a grade, an academic teacher responsible for the course may recognize the course as completed using the descriptor "*zaliczono (zal.)*" (Polish equivalent of "passed").

3. Grades shall be issued for compulsory classes and examinations, if provided in the study plan, subject to section 4.

4. Upon completing the physical education classes, due to specific nature of this course, the specific notations shall be made:

- 1) "*zaliczono*" (Polish equivalent of "passed") – for students who have achieved the minimum required to complete physical education classes,
- 2) "*niezaliczono*" (Polish equivalent of "not passed") – for students who have not achieved the minimum required to complete physical education classes,
- 3) "*zaświadczenie lekarskie*" (Polish equivalent of "medical certificate").

5. The verbal descriptor "*zal.*" (Polish equivalent of "passed") shall have no equivalent in the numerical grade and shall not be taken into account when calculating the average grade for the settlement period.

### 5.2 Visa

AGH-University of Science and Technology will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Contact details	<a href="https://international.agh.edu.pl/">https://international.agh.edu.pl/</a>
Website	<a href="https://international.agh.edu.pl/">https://international.agh.edu.pl/</a>



### 5.3 Insurance

AGH-University of Science and Technology will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The institution will inform mobile participants of cases in which insurance cover is not automatically provided.

Information and assistance can be provided by the following contact points and information sources:

<https://international.agh.edu.pl/>

- The European Health Insurance Card (or EHIC)

is issued free of charge and allows anyone who is insured by or covered by a statutory social security scheme of the EEA countries and Switzerland to receive medical treatment in another member state for free or at a reduced cost, if that treatment becomes necessary during their visit

More details:

<https://www.ekuz.nfz.gov.pl/content/information-entitled-persons-other-euefta-member-states>

Central Office of the National Health Fund - The Department of International Affairs

Centrala Narodowego Funduszu Zdrowia - Departament Współpracy Międzynarodowej  
ul. Grójecka 186, 02-390 Warszawa  
tel. +48 (22) 572 62 68, fax +48 (22) 572 63 19  
e-mail: ca17@nfz.gov.pl

### 5.4 Housing

AGH-University of Science and Technology will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contacts and information sources:

Contact details	AGH UST Campus ul. Józefa Rostafińskiego 7a, 30-072 Kraków tel.: +48(12) 617 34 71 fax:+48 (12) 637 24 16
Website	e- mail: <a href="mailto:miasteczko@agh.edu.pl">miasteczko@agh.edu.pl</a> <a href="https://akademik.agh.edu.pl/">https://akademik.agh.edu.pl/</a> <a href="http://www.miasteczko.agh.edu.pl/index_en.php?menu=sp">http://www.miasteczko.agh.edu.pl/index_en.php?menu=sp</a> <a href="http://www.miasteczko.agh.edu.pl/index_en.php">http://www.miasteczko.agh.edu.pl/index_en.php</a> <a href="https://international.agh.edu.pl/">https://international.agh.edu.pl/</a>



