



# Cranfield University

## ANNEX TO THE *ERASMUS + INTER-INSTITUTIONAL AGREEMENT* with the University of Genoa

### Key Action 1 – mobility for learners and staff – Higher education Student and Staff Mobility

#### 1. Information about higher education institutions

##### 1.1 Institutional details

|                                   |                                                                                                                                                                                               |
|-----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Name of the Institution           | Cranfield University                                                                                                                                                                          |
| Erasmus code                      | UK CRANFIE01                                                                                                                                                                                  |
| Institution website               | <a href="http://www.cranfield.ac.uk">www.cranfield.ac.uk</a>                                                                                                                                  |
| International Students webpage    | <a href="https://www.cranfield.ac.uk/about/international-students">https://www.cranfield.ac.uk/about/international-students</a>                                                               |
| Information for incoming students | <a href="https://www.cranfield.ac.uk/about/international-students/european-partnership-programme">https://www.cranfield.ac.uk/about/international-students/european-partnership-programme</a> |
| Course catalogue                  | <a href="https://www.cranfield.ac.uk/study/taught-degrees/why-cranfield">https://www.cranfield.ac.uk/study/taught-degrees/why-cranfield</a>                                                   |

##### 1.2 Main contacts

|                           |                                                                                                                                                                                            |
|---------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Institutional Coordinator | Mr Mohammed Ali, Head of Student Immigration and Funding                                                                                                                                   |
| Contact details           | Cranfield University, Building 45, College Rd, Cranfield,<br>Bedfordshire MK430AL<br>Phone - +44 1234 754901<br>Email <a href="mailto:m.o.ali@cranfield.ac.uk">m.o.ali@cranfield.ac.uk</a> |

|                       |                                                                                                                                                                                                          |
|-----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Other useful contacts | Mr Sam Goodwin, Student Immigration and Funding Manager<br>(Primary contact for Erasmus specific queries)                                                                                                |
|                       | Cranfield University, Building 45, College Rd, Cranfield,<br>Bedfordshire MK430AL<br>Phone - +44 1234 758181<br>Email <a href="mailto:studentfunding@cranfield.ac.uk">studentfunding@cranfield.ac.uk</a> |

|                       |                                                                                                                                                                                                      |
|-----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Other useful contacts | Ms Delali Antwi-Gyamfi, Senior Admissions Officer<br>(Primary contact for admissions queries and student nominations)                                                                                |
|                       | Cranfield University, Building 83, College Rd, Cranfield,<br>Bedfordshire MK430AL<br>Phone - +44 1234 758543<br>Email <a href="mailto:doubledegree@cranfield.ac.uk">doubledegree@cranfield.ac.uk</a> |

## 2. Recommended language skills

| Subject area | Language of Instruction | Recommended language of instruction level* | Type of mobility   |
|--------------|-------------------------|--------------------------------------------|--------------------|
| Engineering  | English                 | B2                                         | Study/ Traineeship |
|              |                         |                                            |                    |

\*Level according to Common European Framework of Reference for languages ( CEFR), see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## 3. Additional requirements

In order for exchange students to be admitted at Cranfield University they should already be studying at Master level.

Nominations and enquiries for double degree students should be sent to [doubledegree@cranfield.ac.uk](mailto:doubledegree@cranfield.ac.uk)

Enquiries regarding project students or traineeships should be directed to [study@cranfield.ac.uk](mailto:study@cranfield.ac.uk)

## 4. Calendar

4.1 Applications/information on nominated students must reach Cranfield University by:

|             |                                                                                                    |
|-------------|----------------------------------------------------------------------------------------------------|
| Autumn term | no deadline for applications but suggestion is by the end of April for courses starting in October |
| Spring term | a suggested application date would be October                                                      |

### 4.2 Decision

The receiving institution will send its decision within 6 weeks.

### 4.3 Transcript of records

A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at Cranfield University. Cranfield University defines the end of the assessment period as the date of the relevant board of examiners.

## 5. Information

### **5.1 Grading system of the Institution**

There is no single national credit system in place in England. At Cranfield university, each taught Master programme is worth at least 200 credit points, on the basis of 10 notional learning hours being equal to 1 credit point. The basis for earning 1 credit point is the same as that used in most other UK higher education institutions. However, to earn a Master's degree most UK higher education institutions require students to earn only 180 credits (based on 1800 notional learning hours) compared to the 200 or more credits required by Cranfield University.

It is generally recognized that 200 UK credit points is equal to 100 ECTS.

### **5.2 Visa**

Cranfield University will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

|                        |                                                                                                                                                                             |
|------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Contact details</b> | <a href="mailto:studentimmigration@cranfield.ac.uk">studentimmigration@cranfield.ac.uk</a>                                                                                  |
| <b>Website</b>         | <a href="https://www.cranfield.ac.uk/about/international-students/visas-and-immigration">https://www.cranfield.ac.uk/about/international-students/visas-and-immigration</a> |

### **5.3 Insurance**

Cranfield University will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The institution will inform mobile participants of cases in which insurance cover is not automatically provided.

Information and assistance can be provided by the following contact points and information sources:

Insurance Officer - Lille Harmon-Robinson: [l.harmon-robinson@cranfield.ac.uk](mailto:l.harmon-robinson@cranfield.ac.uk)

### **5.4 Housing**

Cranfield University will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contacts and information sources:

|                        |                                                                                                                                                                                 |
|------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Contact details</b> | <a href="mailto:oncampus@cranfield.ac.uk">oncampus@cranfield.ac.uk</a>                                                                                                          |
| <b>Website</b>         | <a href="https://www.cranfield.ac.uk/study/life-on-campus/life-at-cranfield/accommodation">https://www.cranfield.ac.uk/study/life-on-campus/life-at-cranfield/accommodation</a> |