



NOVA School of Science and Technology (FCT) introduced a new requirement for students willing to do Erasmus mobility in our institution.  
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At FCT starting in 2020/2021 academic year students will be required to present a language certificate during the application, B1 of English OR A2 of Portuguese.  
However, in order to communicate adequately and to attend classes successfully during your study period, we highly recommend B2 of English



## Annex to Erasmus+ Inter-Institutional Agreement

### Institutional Fact Sheet

#### 1. Institutional Information

##### 1.1. Institutional details

Name of the institution	UNIVERSIDADE NOVA DE LISBOA
Erasmus Code	P LISBOA03
EUC	29191
Institution website	<a href="http://www.unl.pt/">http://www.unl.pt/</a>
Online course catalogue	<a href="http://www.unl.pt/guia/2013/fcm">http://www.unl.pt/guia/2013/fcm</a>

##### 1.2. Main contacts

Contact person	PROF. JOSÉ ESTEVES PEREIRA
Responsibility	ERASMUS+ INSTITUTIONAL COORDINATOR
Contact details	PHONE : + 351 21 384 52 08 ; FAX : +351 21 371 56 21 EMAIL : <a href="mailto:erasmus@unl.pt">erasmus@unl.pt</a>

Contact person	PROF. TERESA GAMBOA
Responsibility	DEPARTMENTAL COORDINATOR – FACULDADE DE CIÊNCIAS MÉDICAS
Contact details	PHONE : +351 21 880 30 15 ; FAX : +351 21 880 30 67 EMAIL : <a href="mailto:socrates@fcm.unl.pt">socrates@fcm.unl.pt</a>

Contact person	RITA FAEL
Responsibility	INTERNATIONAL RELATIONS OFFICER - OUTGOING MOBILITY
Contact details	PHONE : +351 21 880 30 15 ; FAX : +351 21 880 30 67 EMAIL : <a href="mailto:socrates@fcm.unl.pt">socrates@fcm.unl.pt</a>

Contact person	JOÃO GIL FREITAS
Responsibility	INTERNATIONAL RELATIONS OFFICER – INCOMING MOBILITY
Contact details	PHONE : +351 21 880 30 71 ; FAX : +351 21 880 30 67 EMAIL : <a href="mailto:geral.gri@fcm.unl.pt">geral.gri@fcm.unl.pt</a>



## 2. Detailed requirements and additional information

### 2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	0912	PT	A2

\* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, please refer to our course catalogue.

### 2.2. Additional requirements

Our faculty has facilities for students and staff with physical disabilities, namely ramps and elevators.

#### 2.2.1. Specific Information for Students in Medicine (Subject Area Code 0912)

The Faculty of Medical Sciences can welcome students only during the academic year, from mid-September until July. For 6<sup>th</sup> year students we require B1 level of Portuguese, since it's the final year of the course and it's exclusively clinical. Our entire academic offer is available in our online course catalogue <http://www.unl.pt/guia/2012/fcm>. Tailor-made placement requests can be considered, only in surgery or internal medicine, and under the Student Mobility for Placements (SMP).

### 2.3. Calendar

#### 2.3.1. Nomination Deadlines

Applications/information on students nominated must reach our institution by:

Autumn term	JUNE 15TH
Spring term	JUNE 15TH

#### 2.3.2. Decision Response

We will send our decision within 4 weeks.



### 2.3.3. Transcripts of Records

A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at our institution.

## 3. Additional information

### 3.1. Grading system

ECTS grades: individual calculation (for each subject) based on the 3 [three] previous years of distribution of marks.

### 3.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact person	RITA FAEL
Responsibility	INTERNATIONAL RELATIONS OFFICER - OUTGOING MOBILITY
Contact details	PHONE : +351 21 880 30 15 ; FAX : +351 21 880 30 67 EMAIL : <a href="mailto:socrates@fcm.unl.pt">socrates@fcm.unl.pt</a>
Website	<a href="http://www.fcm.unl.pt">http://www.fcm.unl.pt</a>

Contact person	JOÃO GIL FREITAS
Responsibility	INTERNATIONAL RELATIONS OFFICER – INCOMING MOBILITY
Contact details	PHONE : +351 21 880 30 71 ; FAX : +351 21 880 30 67 EMAIL : <a href="mailto:geral.gri@fcm.unl.pt">geral.gri@fcm.unl.pt</a>
Website	<a href="http://www.fcm.unl.pt">http://www.fcm.unl.pt</a>

### 3.3. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.  
[http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact person	RITA FAEL
Responsibility	INTERNATIONAL RELATIONS OFFICER - OUTGOING MOBILITY
Contact details	PHONE : +351 21 880 30 15 ; FAX : +351 21 880 30 67 EMAIL : <a href="mailto:socrates@fcm.unl.pt">socrates@fcm.unl.pt</a>
Website	<a href="http://www.fcm.unl.pt">http://www.fcm.unl.pt</a>



<b>Contact person</b>	JOÃO GIL FREITAS
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<b>Website</b>	<a href="http://www.fcm.unl.pt">http://www.fcm.unl.pt</a>

### 3.4. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

<b>Contact person</b>	
<b>Responsibility</b>	
<b>Contact details</b>	EMAIL: <a href="mailto:alojamento@unl.pt">alojamento@unl.pt</a> PHONE: +351213715672
<b>Website</b>	<a href="http://sas.unl.pt/alojamento/accommodation-services?set_language=en">http://sas.unl.pt/alojamento/accommodation-services?set_language=en</a>



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## **Annex to ERASMUS+ Inter-Institutional Agreement**

### **FCSH/UNL INFO SHEET**

**Institution: UNIVERSIDADE NOVA DE LISBOA – Faculdade de Ciências Sociais e Humanas**

**Country: Portugal**

**Erasmus code: P LISBOA03**

#### **Recommended language skills**

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Language of Instruction 1	Language of Instruction 2	Recommended language of Instruction level	
		Student Mobility for Studies	Staff Mobility for Teaching
Portuguese	English	Portuguese A2 English B2	

The Course of Portuguese Language and Culture is offered all year at FCSH/UNL. Attendance is mandatory and at no cost for all incoming students of FCSH/UNL.

For more details on the language of instruction, see the course catalogue.

#### **Additional requirements**

Students have to attend at least one subject per semester, among the other courses (max. 36 ECTS credits per semester), in the Department(s) that has(have) the Erasmus+ Agreement with the partner university.

The stay' period of students can only be testified according to our academic calendar: 4 or 5 months for one semester and 9 months for full academic year.

#### **Calendar**

1. Student nominations and applications must reach FCSH/UNL by:

Nomination		Application	
Autumn term	Spring term	Autumn term	Spring term
May 31 <sup>st</sup>	October 31 <sup>st</sup>	June 30 <sup>th</sup>	November 30 <sup>th</sup>

On line nomination system: No

Student nominations and application documents to FCSH/UNL must be sent to the following e-mail address: [erasmus@fcs.unl.pt](mailto:erasmus@fcs.unl.pt).

2. FCSH/UNL will send its decision about acceptance to the partner university within 2-3 weeks starting from the receipt of complete student application documents.
3. A Transcript of Records will be issued by FCSH/UNL no later than 5 weeks after the assessment period has finished.

**Administrative Contact:**

**Faculdade de Ciências Sociais e Humanas**  
**GRIA – Recruitment and Exchange Students Office**  
E-mail: [erasmus@fcsh.unl.pt](mailto:erasmus@fcsh.unl.pt)  
Phone: +351 217908332  
Fax: +351 217908303  
Website: [www.fcsh.unl.pt](http://www.fcsh.unl.pt)

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**Information**

	<b>Faculdade de Ciências Sociais e Humanas</b> <b>UNIVERSIDADE NOVA DE LISBOA</b>
<b>WWW for Incoming Students</b>	<a href="http://www.unl.pt">www.unl.pt</a> <a href="http://www.fcsh.unl.pt">www.fcsh.unl.pt</a>
<b>WWW Course Catalogue</b>	<a href="http://www.fcsh.unl.pt/ensino">http://www.fcsh.unl.pt/ensino</a>
<b>ECTS Users' Guide<sup>1</sup></b> <b>Visa Information<sup>2</sup></b> <b>Insurance Information<sup>3</sup></b> <b>Housing<sup>4</sup></b>	PT - <a href="http://www.fcsh.unl.pt/aluno-internacional/erasmus-student">http://www.fcsh.unl.pt/aluno-internacional/erasmus-student</a> "Manual de Apoio – Aluno ERASMUS" EN - <a href="http://www.fcsh.unl.pt/aluno-internacional-en/erasmus-student">http://www.fcsh.unl.pt/aluno-internacional-en/erasmus-student</a> "Welcome Guide"
<b>Contact details</b>	GRIA – Recruitment and Exchange Students Office <a href="mailto:erasmus@fcsh.unl.pt">erasmus@fcsh.unl.pt</a> +351 217 908 332

<sup>1</sup> Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

<sup>2</sup> The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

<sup>3</sup> The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

<sup>4</sup> The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.