

The University of Porto



The University of Porto (U.Porto) is the largest and one of the most prestigious Higher Education Institutions in Portugal, with origins dating back to the 18th century.

U.Porto is a comprehensive university, providing 290 degree programmes in all fields of study, of which 147 master and 89 PhDs. It is also the leading producer of science in Portugal with 2,680 articles (23% of the country's production) indexed in ISI Web of Science.

U.Porto counts 31,500 students of which 3,700 are international, 1,890 teaching staff and researchers and 1,650 administrative staff in 15 Schools and 60 research units. It participates, among others, in 24 European projects under Erasmus Mundus Action 2 (partnerships) and in 9 European masters and joint doctorates under Erasmus Mundus Action 1.

U.Porto is positioned in 5 rankings among the best 100 European universities and in 7 rankings among the best 350 universities in the world.

1. CONTACT INFORMATION:

International Office

Praça Gomes Teixeira
4099-002 Porto, Portugal

www.up.pt

Contacts	Name	Telephone	Fax	Email
Director and Erasmus Institutional Coordinator	Bárbara Costa	+351 22 040 80 34	+351 22 040 83 77	sri@reit.up.pt
Agreements	Ângela Carvalho	+351 22 040 80 34	+351 22 040 83 77	sri@reit.up.pt
Incoming Mobility Unit	Teresa Medeiros	+351 22 040 80 56	+351 22 040 81 83	tmedeiros@reit.up.pt
	Lisa Dequech	+351 22 040 81 74	+351 22 040 81 83	ldequech@reit.up.pt
Outgoing Mobility Unit	Albino Oliveira	+351 22 040 80 93	+351 22 040 83 91	albino.oliveira@reit.up.pt
	Liliana Norte	+351 22 040 80 60	+ 351 22 040 83 91	lnorte@reit.up.pt

2. APPLICATION REQUIREMENTS & PROCESS:

Application Procedure for mobility	http://sigarra.up.pt/up_uk/web_base.gera_pagina?p_pagina=122272	
Application Documents	1. Passport photos;	
	2. ID document (Passport/ID Card);	
	3. Study Visa (when requested);	
	4. European Health Insurance Card (CESD)/PB4/Private Insurance;	
Application Deadline	Fall Semester	15th June
	Spring Semester	30th November

3. ACADEMIC INFORMATION:

Information about courses	https://sigarra.up.pt/up_uk/WEB_BASE.GERA_PAGINA?p_pagina=1001599
Language requirements	Although speaking Portuguese is not a pre-requisite to study at the U.Porto, most courses unit are taught in Portuguese. Therefore, learning Portuguese makes the integration the University and in the country easier. Besides, this is a unique opportunity to learn the third European language most widely spoken (about 250 million speakers on the world). Teachers may allow students to write assignments and take exams in other languages namely in English, but this situation can only be agreed upon arrival in each individual case. For second and third degree cycle programmes proficiency in English may be required.

Language Courses	Information about the Portuguese Language Courses offered at the U.Porto, available online: https://sigarra.up.pt/flup/en/web_base.gera_pagina?P_pagina=2419 http://sigarra.up.pt/flup/en/CUR_GERAL.CUR_VIEW?pv_ano_lectivo=2012&pv_origem=CUR&pv_tipo_cur_sigla=A&pv_curso_id=220													
Institutional system for credits and grades	ECTS Credits The University of Porto uses the ECTS Grading system. The number of ECTS credits for each course reflects the total workload a student is expected to devote to the course (in the form of lectures, homework, reading, essays, consultations, seminars, etc.). 60 ECTS credits are attached to the workload of a full-time year of formal learning (academic year) and the associated learning outcomes. At the University of Porto, one credit corresponds to 27 hours of student total work. 1 full academic year = 60 ECTS credits 1 semester = 30 ECTS credits													
	Local Grade Grades awarded on a scale of 0-20 (pass mark 10) <table><tr><td>18 to 20</td><td>Excellent</td></tr><tr><td>16 and 17</td><td>Very good</td></tr><tr><td>14 and 15</td><td>Good</td></tr><tr><td>10 to 13</td><td>Sufficient</td></tr><tr><td>0 to 9</td><td>Fail</td></tr></table>	18 to 20	Excellent	16 and 17	Very good	14 and 15	Good	10 to 13	Sufficient	0 to 9	Fail			
	18 to 20	Excellent												
16 and 17	Very good													
14 and 15	Good													
10 to 13	Sufficient													
0 to 9	Fail													
ECTS Grades The ECTS grading scale is based on the percentile (similar but not identical to the class rank) of a student in a given assessment, that is how was graded his/her performance relatively to other students enrolled in the last three years of the same curricular unit/course (or in a significant group of students). Therefore, ECTS grade does not have a direct fixed correspondence to the local grade. <table><tr><th>ECTS Grade</th><th>% of students who have achieved this grade</th></tr><tr><td>A</td><td>10</td></tr><tr><td>B</td><td>25</td></tr><tr><td>C</td><td>30</td></tr><tr><td>D</td><td>25</td></tr><tr><td>E</td><td>10</td></tr><tr><td>FX</td><td>-</td></tr></table>	ECTS Grade	% of students who have achieved this grade	A	10	B	25	C	30	D	25	E	10	FX	-
ECTS Grade	% of students who have achieved this grade													
A	10													
B	25													
C	30													
D	25													
E	10													
FX	-													
4. ADDITIONAL INFORMATION:														
Student Visa	Students from EU countries are allowed in the country upon the presentation of their valid ID card or passport. All foreign exchange students coming from non-EU countries should hold a study visa obtained at the Portuguese Embassy or Consulate in their home country. Additional information: http://sigarra.up.pt/up_uk/web_base.gera_pagina?p_pagina=122271													

University Housing	Halls of Residence: - The procedure for attribution is on a "first come first served" basis. - The request will be only considered <u>after the approval of the Learning Agreement proposed.</u> - <u>Your request does not justify a legal claim for receiving a room</u> in the University of Porto Halls of Residence. - An answer to the request will be given <u>in due time and always after the approval of the Learning Agreement by the U. Porto.</u> - The University housing request is made through the online application form.	
Private accommodation	The International Office – Incoming Mobility Unit provides a list of available rooms/apartments upon request; however, <u>we do not assume any responsibility</u> for this kind of accommodation as it is not managed by the University. In case you are interested in this information, we will be pleased to send you the list under request.	
Insurance	Students should bring a travel / private Health Insurance, or the European Health Insurance Card. Medical Services of the University are also available for international students.	
Cost of Living	Housing	between 135 EUR and 200 EUR per month (in University Residence Halls) between 200 EUR and 300 EUR per month (in private accommodation)
	Meals	Between 150 EUR and 200 EUR per month
	Transports	30,00 EUR Approx. (for a Z2 Andante monthly pass)
	Personal Expenses	For your reference, these are approximate prices of some products: • Carton of milk - 0.60 EUR; • Bottle of water (1.5 l) - 0.39 EUR; • Roll of bread - 0.12 EUR; • 1 kg of rice - 0.70 EUR; • Coffee (expresso) - 0.70 EUR; • 1 meal - 2.40 EUR (in the canteen); • Bus/metro - 1.25 EUR (1 Z2 ticket); 1.45 EUR (1 Z3 ticket); • Newspapers - 0.90 EUR (daily) and 2.80 EUR (weekly); • Cinema - 4.00 EUR (student ticket).
5. Arrival & Orientation Details		
Transportation to Porto:	Nearest Airport: Francisco Sá Carneiro Airport with <u>Metro</u> connection to the centre of Porto	
	To help the incoming mobility students in several issues and in the integration both in the city and university life there is a group of voluntary students, <u>ESN-Porto</u> (Erasmus Student Network), which one can contact before/after arrival: info@esnporto.org / http://esnporto.org . You can also get information on how to get a Buddy in Porto (buddy@esnporto.org)	
Orientation	Registration Meetings and welcoming reception	<u>Fall 2014:</u> September
		<u>Spring 2015:</u> February
International Student Life	http://www.esnporto.org/	

6. U.PORTO ACADEMIC CALENDAR 2014/2015 * subject to adjustments

Fall	Classes begin	September 15
	Christmas Holidays	December 22 – January 2
	End of classes	December 22
	Final Exams	Between January and February
Spring	Classes begin	February 16
	Easter Holidays	From March 30 to April 6
	End of the Academic Year	July 31
	Final Exams	Between June and July

INFORMATION FOR FULL DEGREE PROGRAMMES

Tuition Fees	The reference values for tuition fees of each study cycle are: 1 st Cycle/Degrees and Integrated masters – 999 EUR/year; 2 nd Cycle/Masters - 1250 EUR/year; 3 rd Cycle/Doctorates - 3580 EUR/year.
---------------------	---

ANNEX TO THE ERASMUS + INTER-INSTITUTIONAL AGREEMENT with the University of Genoa

Key Action 1 – mobility for learners and staff – Higher education Student and Staff Mobility

1. Information about higher education institutions

1.1 Institutional details

Name of the Institution	Faculdade de Engenharia da Universidade do Porto (FEUP)
Erasmus code	P PORTO02
Institution website	www.fe.up.pt
International Students webpage	www.fe.up.pt/admissions
Information for incoming students	www.fe.up.pt/admissions
Course catalogue	https://sigarra.up.pt/feup/en/CUR_GERAL.CUR_INICIO

1.2 Main contacts

ERASMUS Local Coordinator (of FEUP)	Prof. João Pedro Pêgo
Contact details	Address: Rua Dr. Roberto Frias Phone: +351225081411 Fax: +351225081440 Email: erasmus@fe.up.pt

Other useful contacts	
	Cooperation Division Address: Rua Dr. Roberto Frias Phone: +351225081411 Fax: +351225081440 Email: erasmus@fe.up.pt

2. Recommended language skills

Subject area	Language of Instruction	Recommended language of instruction level*	Type of mobility
Engineering	Portuguese	B1 Portuguese (no certification required)	Students Mobility for Studies
Engineering	English/Suitable for English Speaking Students	B2 English (no certification required)	Students Mobility for Studies / Students Mobility for Placements

*Level according to Common European Framework of Reference for languages (CEFR), see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

3. Additional requirements

Information for Disabled Students:

https://sigarra.up.pt/feup/en/web_base.gera_pagina?P_pagina=31549

4. Calendar

4.1 Applications/information on nominated students must reach FEUP by:

Autumn term	15 th June
Spring term	30 th November

4.2 Decision

The receiving institution will send its decision within 5/6 weeks. As soon as the application is approved by the Faculty of Engineering, it will be validated by the central International Office of the University of Porto, which will send the Acceptance Letter + Approved Learning Agreement to the student, together with other relevant information.

4.3 Transcript of records

A Transcript of Records will be issued no later than 5/6 weeks after the assessment period has finished at FEUP. In case of master's thesis/dissertation/project courses, the deadline for issuing the Transcript of Records starts counting after the students have complied with all required internal procedures and formalities.

5. Information

5.1 Grading system of the Institution

Website: https://sigarra.up.pt/feup/en/web_base.gera_pagina?p_pagina=31542

Other information

5.2 Visa

University of Porto will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Contact details	Central International Office – University of Porto Mrs. Teresa Medeiros Tel: +351 22 040 80 56 E-mail: incoming.mobility@reit.up.pt
Website	http://sigarra.up.pt/up_uk/web_base.gera_pagina?p_pagina=122271

5.3 Insurance

University of Porto will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The institution will inform mobile participants of cases in which insurance cover is not automatically provided.

Information and assistance can be provided by the following contact points and information sources:

Central International Office – University of Porto

Mrs. Teresa Medeiros

Tel: +351 22 040 80 56

E-mail: incoming.mobility@reit.up.pt

5.4 Housing

University of Porto will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contacts and information sources:

Contact details	Central International Office – University of Porto Mrs. Teresa Medeiros Tel: +351 22 040 80 56 E-mail: incoming.mobility@reit.up.pt
Website	https://sigarra.up.pt/up/en/web_base.gera_pagina?p_pagina=122274

ANNEX TO THE ERASMUS + INTER-INSTITUTIONAL AGREEMENT with the University of Genoa

Key Action 1 – mobility for learners and staff – Higher education Student and Staff Mobility

1. Information about higher education institutions

1.1 Institutional details

Name of the Institution	University of Porto
Erasmus code	P PORTO02
Institution website	www.med.up.pt
International Students webpage	https://sigarra.up.pt/fmup/en/web_base.gera_pagina?p_pagina=1823
Information for incoming students	https://sigarra.up.pt/fmup/en/web_base.gera_pagina?p_pagina=1823
Course catalogue	https://sigarra.up.pt/fmup/en/cur_geral.cur_planos_estudos_view?pv_plano_id=5402&pv_ano_lectivo=2013&pv_tipo_cur_sigla=MI&pv_origem=CAND

1.2 Main contacts

Institutional Coordinator	Maria Cristina Gomes Ferreira
Contact details	Address: University of Porto Praça Gomes Teixeira 4099-002 Porto, Portugal Phone: +351220408034 Fax: +351220408377 Email: sri@reit.up.pt
Other useful contacts	Sofia Gramaxo, MA Address: Alameda Prof. Hernâni Monteiro 4200-319 Porto, Portugal Phone: +351.22. 5513695 Fax: +351.22. 5513612 Email: gri@med.up.pt

2. Recommended language skills

Subject area	Language of Instruction	Recommended language of instruction level*	Type of mobility
Medicine	Portuguese	A2	Student Mobility for Studies

*Level according to Common European Framework of Reference for languages (CEFR), see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

3. Additional requirements

4. Calendar

4.1 Applications/information on nominated students must reach the Faculty of Medicine of the University of Porto by:

Autumn term	Applications to academic year / 1st semester: 15 June
Spring term	Applications to the 2nd semester: 30 November

4.2 Decision

The receiving institution will send its decision within 4 weeks.

4.3 Transcript of records

A Transcript of Records will be issued no later than 6 weeks after the assessment period has finished at the Faculty of Medicine of the University of Porto.

5. Information

5.1 Grading system of the Institution

Local Grades awarded on a scale of 0-20 (pass mark 10)

18 to 20	Excellent
16 and 17	Very good
14 and 15	Good
10 to 13	Sufficient
0 to 9	Fail

ECTS Grades:

The University of Porto has fully implemented the Bologna process. The U.Porto has the ECTS credits and ECTS Grading scale in use (national law - Decreto-Lei nº 42/2005, de 22 of February).

ECTS Credits:

The number of ECTS credits for each course reflects the total number of hours a student is expected to devote to the course (in the form of lectures, homework, reading, essays, consultations, seminars, etc.). 60 ECTS credits express the workload of a full-time year of formal learning (academic year) and the associated learning outcomes. At the University of Porto, one credit corresponds to 27 hours of student total work. 1 full academic year = 60 credits and 1 semester = 30 credits.

ECTS grading scale:

The U.Porto uses, in addition to its own grading system, the ECTS grading scale according to national law to all its students - enrolled for a full programme or as a mobility student. The ECTS grading scale is based on the percentile (complementary to the class rank) of a student in a given assessment, i.e., how was his/her performance relatively to other students enrolled in the same curricular unit/course for the last three years (or in a significant group of students). Therefore, ECTS grade does not have a direct fixed correspondence to the local grade.

ECTS Grade Nota ECTS	% of students who have achieved this grade % de alunos que obtiveram esta nota
A	10
B	25
C	30
D	25
E	10
FX	-

5.2 Visa

The Faculty of Medicine of the University of Porto will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Contact details	Teresa Medeiros Tel: +351 22 040 80 56 E-mail: incoming.mobility@reit.up.pt
Website	http://sigarra.up.pt/up_uk/web_base.gera_pagina?p_pagina=122271

5.3 Insurance

The Faculty of Medicine of the University of Porto will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The institution will inform mobile participants of cases in which insurance cover is not automatically provided.

Information and assistance can be provided by the following contact points and information sources:

https://sigarra.up.pt/up/en/web_base.gera_pagina?p_pagina=122275

5.4 Housing

The Faculty of Medicine of the University of Porto will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contacts and information sources:

Contact details	Teresa Medeiros Tel: +351 22 040 80 56 E-mail: incoming.mobility@reit.up.pt
Website	https://sigarra.up.pt/up/en/web_base.gera_pagina?p_pagina=122274