



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Universitetet i Tromsø (University of Tromsø)	N TROMSO01	Institutional Coordinator: Department of Physics and Technology Faculty of Science and Technology PO box 6050 University of Tromsø N-9037 Tromsø postmottak-ift@nt.uit.no +47 77 64 51 50	Course Catalogue: http://en.uit.no/studies/courses?ar=2013&semester=H Admission Exchange Student: http://en.uit.no/utdanning/art?p_documento_id=342479&dim=179005

Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
N TROMSO01	441	Norwegian on introduction courses.	English on specialised Bachelor courses and all Master courses.	Norwegian taught courses: University exam in Norwegian, level III. English taught courses: A good command of English	

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

Additional requirements

N TROMSO01:

UiT- The Arctic University of Norway offers support to students and staff with a special need or disability:
<http://en.uit.no/startside>

E. Calendar

1. **Applications/information** on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
N TROMSO01	Final date for applications: 15 April	Final date for applications: 1 October

[* to be adapted in case of a trimester system]

2. The receiving institution will send its **decision** within [5] weeks.
3. A **Transcript of Records** will be issued by the receiving institution no later than [8] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement
The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

Grading systems of the institutions

N TROMSO01:

Grade	Description	Evaluation criteria
A	Excellent	An excellent performance, clearly outstanding. The candidate demonstrates excellent judgement and a high degree of independent thinking.
B	Very good	A very good performance. The candidate demonstrates sound judgement and a very good degree of independent thinking.
C	Good	A good performance in most areas. The candidate demonstrates a reasonable degree of judgement and independent thinking in the most important areas.
D	Satisfactory	A satisfactory performance, but with significant shortcomings. The candidate demonstrates a limited degree of judgement and independent thinking.
E	Sufficient	A performance that meets the minimum criteria, but no more. The candidate demonstrates a very limited degree of judgement and independent thinking.

F	Fail	A performance that does not meet the minimum academic criteria. The candidate demonstrates an absence of both judgement and independent thinking.
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1. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
N TROMSO01	international@uit.no	http://en.uit.no/utdanning/art?p_document_id=342461&dim=179015

2. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
N TROMSO01	international@uit.no	Students at the University of Tromsø are insured only against student related incidents. Students are recommended to bring their European health card. See also www.uio.no/english/studies/new-student/health-insurance/ This info is valid for all in Norway.

3. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
N TROMSO01	Teorifagsbygget hus 2, Universitetsveien 29, 9037 Tromsø +47 77 64 90 30 bolig@sito.uit.no	http://www.sito.no/en/housing Please apply immediately after nomination.