



Tomas Bata University in Zlin

Logo of Institution

Name of Institution

ANNEX TO THE *ERASMUS + INTER-INSTITUTIONAL AGREEMENT* with the University of Genoa

Key Action 1 – mobility for learners and staff – Higher education Student and Staff Mobility

1. Information about higher education institutions

1.1 Institutional details

Name of the Institution	Tomas Bata University in Zlin
Erasmus code	CZ ZLIN01
Institution website	www.utb.cz
International Students webpage	http://www.utb.cz/international/exchange-incoming-students
Information for incoming students	http://www.utb.cz/international/exchange-incoming-students
Course catalogue	http://www.utb.cz/international/faculty-of-management-and-economics-1

1.2 Main contacts

Institutional Coordinator	Ales Gregar
Contact details	Tomas Bata University in Zlin nam. T.G. Masaryka 5555 76001 Zlin Czech Republic Phone: +420 576032032 Fax: +420 576032708 Email: gregar@fame.utb.cz Institutional contact person for incoming students/teachers: Pavel Bycek International Office Tel.: +420 576032208 E-mail: bycek@rektorat.utb.cz

Other useful contacts	
Faculty of Management and Economics	Departmental Coordinator: Premysl Palka Vice-dean for International Relations Faculty of Management and Economics Address: Mostni 5139, 760 01 Zlin, Czech Republic Tel.: +420 576032824 E-mail: ppalka@fame.utb.cz

2. Recommended language skills

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	Any	English	B1
Staff Mobility for Teaching	Any	English	B2

*Level according to Common European Framework of Reference for languages (CEFR), see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

3. Additional requirements

Student Application Form and Learning Agreement + copy of student ID, Transcript of Records, CV

Facilities for disabilities upon former individual agreement.

4. Calendar

4.1 Applications/information on nominated students must reach Tomas Bata University in Zlin by:

Autumn term	June 1 st
Spring term	November 1 st

4.2 Decision

The receiving institution will send its decision within 4 weeks.

4.3 Transcript of records

A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at Tomas Bata University in Zlin.

5. Information

5.1 Grading system of the Institution

Website: <http://www.utb.cz/i-want-to-study/ects-credit-allocation-based-on-the-student-workload>.

Other information

The grading scale is from A – F (FX). Courses are evaluated with ECTS.

5.2 Visa

Tomas Bata University in Zlin will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Contact details	International Office Pavel Bycek Phone: +420 576 032 208 Email: bycek@rektorat.utb.cz
Website	http://www.utb.cz/international/exchange-incoming-students

5.3 Insurance

Tomas Bata University in Zlin will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The institution will inform mobile participants of cases in which insurance cover is not automatically provided.

Information and assistance can be provided by the following contact points and information sources:

Contact details	International Office Pavel Bycek Phone: +420 576 032 208 Email: bycek@rektorat.utb.cz
Website	http://www.utb.cz/international/exchange-incoming-students

5.4 Housing

Tomas Bata University in Zlin will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contacts and information sources:

Contact details	International Office Pavel Bycek Phone: +420 576 032 208 Email: bycek@rektorat.utb.cz
Website	http://www.utb.cz/international/accommodation