


INFO SHEET
 ENSA-M 2018-2019

Institutional Details	
<i>Code ERASMUS</i>	F MARSEIL 17
<i>Name of the school</i>	ECOLE NATIONALE SUPERIEURE DE MARSEILLE (ENSAM)
<i>Adress</i>	184 avenue de Luminy – case 924
<i>City – zip code</i>	13288 Marseille Cedex 9
<i>Country</i>	FRANCE
<i>Website</i>	www.marseille.archi.fr

International Relations office	
Contacts	Head of International Relations, Erasmus coordinator- in and out webmaster Caroline Pêtre Yvette Ducruit Nadine Rolland
E-mail	Caroline.petre@marseille.archi.fr 00 33 491 82 71 58
	Yvette.ducruit@marseille.archi.fr 00 33 491 82 71 84
	Nadine.rolland@marseille.archi.fr

Additional requirements	
Nomination deadline	1 st semester: <u>31 may (Winter or whole year)</u> 2 nd semester : <u>31 october (spring)</u>
Application	1/ Nominations should be sent by mail 2/The students have to download documents on the ENSAM website and send the file completed by e-mail.
Calendar	1 st semester : 3 september / 7 december (examination period: mid-December-January-February) 2 ^d semester : 18 February / 24 May (examination period: June-July) Holidays: Christmas, 22 December / 6 January, Summer, mid-July / end of August To download in the page : Document to download (Dates to confirm)
Recommended arrival dates	At least, a week before the start of the classes: please, visit the International Office immediately upon your arrival.

Required application materials

Documents to be provided	<ul style="list-style-type: none"> Application Form 2018/2019 must be printed, filled in, signed and sent back to ENSAM by e-mail (only for non-Erasmus students) (Form to download in the page : Document to download) Learning agreement filled and stamped from your sending Institution (Erasmus students) A copy of European health insurance card (for ERASMUS students) 1 copy of your passport (or identity card for ERASMUS students) CV / resume with photo Certificate of language/French proficiency (see below) If needed the coordinator may ask other documents directly from you. <p>CAUTION : You must send all these photocopies by e-mail or by mail</p> <p>(caroline.petre@marseille.archi.fr ou Yvette.ducruit@marseille.archi.fr)</p>
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Language


Certificate	<p><u>Teaching language is French only</u></p> <p>Level B1 is requested, with certificate :</p> <ul style="list-style-type: none"> DELF : diplôme d'études de langue française DALF : diplôme approfondi de langue française any certificate issued on behalf of any recognized French center) any alternative qualifications (i.e. certificate issued by the Home University, language center, etc.) <p>In case that the student does not have an official document, the language proficiency report "attestation de langue française" in "documents to download" on the website, can be used as a proof of language qualification.</p> <p><u>Please note :</u> Certificates are only accepted if they state the level B1 or higher according to the CEFR</p> <ul style="list-style-type: none"> Students that do not achieve an intermediate level of written and spoken French (B1 or above) may not be registered in the programs Students have to send their certificate before July 15th. However if the required level is not reached in July, they can present it upon their arrival in September Students whose mother tongue is French are exempted from this regulation
French course	14 hours by semester

Fees	
<u><i>No registration fees</i></u>	
Health insurance	<ul style="list-style-type: none"> • Convention students must register on the website Ameli.fr to benefit (free of charge) for their health insurance • ERASMUS and Swtzerland students must present an European Health Insurance Card (valid till the end of the year)
Insurances	<p><u>Accommodation insurance:</u> Compulsory for students, price range from 15 to 20€ (for the whole year).</p> <p><u>Liability Insurance for student life & private life:</u> This insurance, compulsory, will protect you from the financial consequences of physical, material and other damages that you may cause to someone else, both during your academic and personal activities as well as during your professional internships.</p> <p>Both accommodation and liability insurances can be taken Through the MEP or LMDE (health cover for students) which will be there at your arrival at the ENSA-MARSEILLE, or from any other insurance companies or banks that you could contact directly when you get to Marseille or before through internet. Aix-Marseille University set up a counter multiservices to help the international students in their administrative procedures. The counter is situated on the Campus Marseille Centre - Espace Yves-Mathieu (3, place Victor Hugo 13003 Marseille). Generally opened in September and October. For more precision : https://espe.univ-amu.fr/fr/news/2317/guichet-unique-daccueil-etudiants-internationaux</p> <p>If you have already contracted liability insurance in your home country that will protect you in France, then, you should provide such insurance documents with the <u>French translation</u>.</p> <p><u>CAUTION:</u> No registration will be done if students don't present beforehand the liability insurance.</p>

Other Useful links
<p>Médecine préventive : http://www.univ-amu.fr/fr/universite/service-interuniversitaire-medecine-preventive-promotion-sante</p> <p>Le lien Facebook des étudiants de l'ENSA-M : https://www.facebook.com/groups/164223380415750/</p> <p>le lien Facebook de l'école : https://www.facebook.com/ArchiMarseille/</p> <p>lien Twitter de l'Ensam : https://twitter.com/EnsaMarseille</p>

Accomodation

For all the questions relative to the accommodation , please consult sites below and put yourself in connection with institutions / owners.

Public university residence	<p>http://www.crous-aix-marseille.fr/international/how-to-apply-for-accomodation-in-6-steps/</p> <p> You have to fill in a file before the 31st of May</p>
Private university residence	<ul style="list-style-type: none"> • www.nexity-studea.com • www.estudines.com/residence-logement-etudiant-marseille-8.html • www.loc-habitat.com • https://www.adele.org • http://www.marseillehabitat.fr/ • http://www.residences-etudiantes-marseille.com/fr_FR/sogima-residences-etudiantes.php • https://housinganywhere.com/ • http://www.habitat-pluriel.fr/
Application for students's accommodation	<ul style="list-style-type: none"> • http://www.lokaviz.fr/ • http://www.sortiedamphi.fr/
Youth Hostels	<p>It is a temporary solution that you can use while waiting to find a definitive housing. It is better to book. price range from 15 to 20€ the night.</p> <ul style="list-style-type: none"> - www.auberges-de-jeunesse.com - www.fuaj.org <p><u>Bonneveine</u> Impasse du Docteur Bonfils avenue Joseph Vidal – 13008 Marseille. Tél : 04 91 17 63 30</p> <p><u>Château de Bois Luzy</u> Allée des primevères – 13012 Marseille Tél : 04 91 49 06 18</p>
Other private websites	<ul style="list-style-type: none"> • www.seloger.com • www.marseille-tourisme.com • http://www.leboncoin.fr/annonces/offres/provence_alpes_cote_d_azur/bouches_du_rhone/
Colocation websites	<ul style="list-style-type: none"> • www.marseille-colocation.com • www.colocation.fr • www.e-colocation.com • www.appartager.com • www.okroommate.com • Vous pouvez également poster une demande sur le facebook inter promos de l'école: https://www.facebook.com/groups/164223380415750/

**Financial aids
for
accommodation**

According to your resources, you may qualify for financial housing assistance of CAF (Family Allowances Fund), regardless of age or nationality distinction; see link:

<http://www.caf.fr/aides-et-services/s-informer-sur-les-aides/logement-et-cadre-de-vie/les-aides-au-logement-0?active=tab3>

How to get it ?

You must do a simulation on the CAF website: www.caf.fr

Useful to know

When you are a tenant, there are rules you must respect :

- Signing a lease agreement
- Paying the rent at the due date
- Subscribing to an accommodation insurance
- Not doing sublease
- Informing about your departure 1 to 3 months before.