



University of Humanities and Economics in Wrocław,

Logo of Institution

Name of Institution

ANNEX TO THE ERASMUS + INTER-INSTITUTIONAL AGREEMENT with the University of Genoa

Key Action 1 – mobility for learners and staff – Higher education Student and Staff Mobility

1. Information about higher education institutions

1.1 Institutional details

Name of the Institution	University of Humanities and Economics in Wrocław
Erasmus code	PL WLOCLAW01
Institution website	www.wshe.pl
International Students webpage	www.wshe.pl/en
Information for incoming students	www.wshe.pl/en
Course catalogue	www.wshe.pl/en

1.2 Main contacts

Institutional Coordinator	
Contact details Joanna Skiba ERASMUS+ Coordinator	Address Wrocław, Okrzei 94a Phone +48 660 719 054 Fax Email international@wshe.pl

Other useful contacts	

2. Recommended language skills

Subject area	Language of Instruction	Recommended language of instruction level*	Type of mobility
	Polish	B1	Staff, Students
	English	B2	Staff, Students

*Level according to Common European Framework of Reference for languages (CEFR), see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

3. Additional requirements

4. Calendar

4.1 Applications/information on nominated students must reach _____
University of Humanities and Economics in Włocławek(*Name of Institution*) by:

Autumn term	30 th May
Spring term	30 th November

4.2 Decision

The receiving institution will send its decision within 5 weeks.

4.3 Transcript of records

A Transcript of Records will be issued no later than 3 weeks after the assessment period has finished at _____
University of Humanities and Economics in Włocławek(*Name of Institution*).

5. Information

5.1 Grading system of the Institution

Website: _____ www.wshe.pl/en

Other information

5.2 Visa

_____ University of Humanities and Economics in Włocławek (name of Institution) will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Contact details	Joanna Skiba, international@wshe.pl
Website	www.wshe.pl/en

5.3 Insurance

_____ University of Humanities and Economics in Włocławek (name of Institution) will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The institution will inform mobile participants of cases in which insurance cover is not automatically provided.

Information and assistance can be provided by the following contact points and information sources:

_____ www.wshe.pl/en _____

5.4 Housing

_____ (name of Institution) will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contacts and information sources:

Contact details	Joanna Skiba, international@wshe.pl
Website	www.wshe.pl/en