

# UNIVERSITY OF BIRMINGHAM UK BIRMINGO2

## Annex to Erasmus+ Inter-Institutional Agreement

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
University of Birmingham	UK BIRMINGO2	<p><b>Angela Turton, Head of International Mobility,</b> International Relations, University of Birmingham, Birmingham B15 2TT, UK. <a href="mailto:a.e.turton@bham.ac.uk">a.e.turton@bham.ac.uk</a> Tel: 44 121 414 9122</p> <p><b>Kelly Monday, Incoming Administrator:</b> <a href="mailto:k.l.Monday@bham.ac.uk">k.l.Monday@bham.ac.uk</a></p> <p><b>Alexandria Moorghen, Outgoing Administrator:</b> <a href="mailto:a.j.moorghen@bham.ac.uk">a.j.moorghen@bham.ac.uk</a></p> <p><b>General enquiries:</b> <a href="mailto:studyabroad@bham.ac.uk">studyabroad@bham.ac.uk</a></p>	<p>ERASMUS incoming information: <a href="http://www.birmingham.ac.uk/undergraduate/studyabroad/incomingstudents.aspx">http://www.birmingham.ac.uk/undergraduate/studyabroad/incomingstudents.aspx</a></p> <p>Semester dates: <a href="http://www.birmingham.ac.uk/students/courses/termsdates.aspx">http://www.birmingham.ac.uk/students/courses/termsdates.aspx</a></p>

### Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	<i>Optional: Subject area</i>	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
UK BIRMINGO2		English		IELTS 6.5 (no less than 6.0 in any band)	C1

### Additional requirements and information

Disability and Dyslexia Support

<http://www.birmingham.ac.uk/undergraduate/support/disability/index.aspx>

T: +44 (0)121 414 5130

E: [disability@bham.ac.uk](mailto:disability@bham.ac.uk)

## Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
UK BIRMING02	Nomination deadline 28 March Application deadline 30 April	Nomination deadline 1 October Application deadline 1 November

Partner institutions should send nominations to: [k.l.Monday@bham.ac.uk](mailto:k.l.Monday@bham.ac.uk) or [studyabroad@bham.ac.uk](mailto:studyabroad@bham.ac.uk)

2. The receiving institution will send its decision within 6 weeks.

### Transcript of Records

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the end of the exchange period given that the transcript form and all relevant course work have been submitted by the student.

### Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## Information

### 1. Grading systems of the institution

<i>University of Birmingham numerical mark</i>	<i>UK Honours Class</i>
70+	I First Class
60-69	2i Upper Second Class
50-59	2ii Lower Second Class
40-49	iii Third Class
0 - 39	Fail

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information

sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
UK BIRMING02	ISAS (International Student Advisory Service), Cedar House, University of Birmingham. Tel: 44 121 414 8464	<a href="https://intranet.birmingham.ac.uk/as/studentservices/international/index.aspx">https://intranet.birmingham.ac.uk/as/studentservices/international/index.aspx</a>

### **3. Insurance**

The University of Birmingham cannot assist students in finding insurance as we are unable to promote private companies.

### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
UK BIRMING02	Accommodation Services	<a href="http://www.birmingham.ac.uk/undergraduate/accommodation/Contactus.aspx">http://www.birmingham.ac.uk/undergraduate/accommodation/Contactus.aspx</a>