



## ANNEX TO THE ERASMUS + INTER-INSTITUTIONAL AGREEMENT with the University of Genoa

### Key Action 1 – mobility for learners and staff – Higher education Student and Staff Mobility

#### 1. Information about higher education institutions

##### 1.1 Institutional details

<b>Name of the Institution</b>	VIA University College
<b>Erasmus code</b>	DK RISSKOV06
<b>Institution website</b>	<a href="http://www.viauc.com">www.viauc.com</a>
<b>International Students webpage</b>	<a href="http://www.viauc.com/schools-faculties/faculty-of-education-and-social-studies/Pages/education-and-social-studies.aspx">http://www.viauc.com/schools-faculties/faculty-of-education-and-social-studies/Pages/education-and-social-studies.aspx</a>
<b>Information for incoming students</b>	<a href="http://www.viauc.com/schools-faculties/faculty-of-education-and-social-studies/practical-information/Pages/practical-information.aspx">http://www.viauc.com/schools-faculties/faculty-of-education-and-social-studies/practical-information/Pages/practical-information.aspx</a>
<b>Course catalogue</b>	<a href="http://www.viauc.com/schools-faculties/faculty-of-education-and-social-studies/Pages/education-and-social-studies.aspx">http://www.viauc.com/schools-faculties/faculty-of-education-and-social-studies/Pages/education-and-social-studies.aspx</a>

##### 1.2 Main contacts

<b>Faculty Coordinator</b>	Anne Dorte Wieben
<b>Contact details</b>	<b>Address:</b> Skejbyvej 1, 8240 Risskov, Denmark <b>Phone:</b> +45 8755 3977 <b>Email:</b> adwi@via.dk
<b>Department Coordinator</b>	Bjørn Laigaard
	<b>Email:</b> BL@via.dk

## 2. Recommended language skills

Subject area	Language of Instruction	Recommended language of instruction level*	Type of mobility
11	English	B2	Student and staff

\*Level according to Common European Framework of Reference for languages (CEFR), see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## 3. Additional requirements

VIA University College receives students with disabilities. The necessary individual arrangements need to be discussed well in advance (10 months prior to arrival).

## 4. Calendar

4.1 Applications/information on nominated students must reach Bjørn Laigaard  
(VIA University College) by:

Autumn term	June 1 <sup>st</sup>
Spring term	November 15 <sup>th</sup>

## 4.2 Decision

The receiving institution will send its decision within 6 weeks.

## 4.3 Transcript of records

A Transcript of Records will be issued no later than 7 weeks after the assessment period has finished at VIA University College

## 5. Information

### **5.1 Grading system of the Institution**

Website: <http://fivu.dk/en/education-and-institutions/the-danish-education-system/grading-system>

### **5.2 Visa**

VIA University College (name of Institution) will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Contact details</b>	Bjørn Laigaard, BL@via.dk
<b>Website</b>	

### **5.3 Insurance**

VIA University College (name of Institution) will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The institution will inform mobile participants of cases in which insurance cover is not automatically provided.

Information and assistance can be provided by the following contact points and information sources:

Bjørn Laigaard, BL@via.dk

### **5.4 Housing**

VIA University College (name of Institution) will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contacts and information sources:

Contact details	Bjørn Laigaard, BL@via.dk
Website	