

Coordonnées des personnes en charge de la mobilité
Contact information

Le service des relations internationales met en œuvre et organise la mobilité internationale :

- la chef du service est la coordinatrice Erasmus : elle négocie les partenariats jusqu'à signature des accords, assure leur suivi et travaille en étroite collaboration avec les partenaires d'un point de vue académique et diplomatique; stefania.tullio-cataldo@ecoledulouvre.fr
- son adjointe se charge des relations avec l'agence, de la coordination financière, de l'élaboration d'outils de travail et assure la diffusion avec l'aide du service de la communication; solange.de-bagneux@ecoledulouvre.fr
- une troisième personne est l'interlocutrice directe des étudiants en mobilité entrante et sortante, gère le club international et se charge des relations avec les partenaires d'un point de vue administratif ; camille.horent@ecoledulouvre.fr

Ces 3 personnes travaillent étroitement avec le service de la scolarité pour l'intégration et la reconnaissance académique des mobilités dans nos cursus. L'ensemble est systématiquement validé par la directrice des études ; sophie.mouquin@ecoledulouvre.fr

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Chef du service des relations internationales, coordinatrice Erasmus Head Office European Student Mobility Programmes	CAYREL Delphine	Tel. : 01 55 35 18 52 E-mail : delphine.cayrel@ecoledulouvre.fr
Chargée des mobilités erasmus entrantes et sortantes, adjointe	HORENT Camille	Tel. : 01 55 35 18 91 E-mail : camille.horent@ecoledulouvre.fr

Collaborations & Study Abroad Information Sheet

Selection and Preparation

What will be the entry requirement for our students hoping to take part in the exchange?

Erasmus applicants must be selected by the home university. The home University sends an e-mail to the Ecole du Louvre to inform about the students selected. The Ecole du Louvre reserves the right to reject applicants if their academic or language level is not considered sufficient.

In its e-mail, the home institution should attach the following documents:

- 1) a student *résumé* in French,
- 2) a covering letter in French,
- 3) a language certificate (corresponding to the European level C1).

However, these documents must be sent by the 20th of June.

Academic Content

What is/are the languages of instruction at the host institution? What language proficiency criteria will be applied to ensure that our students will be able to cope successfully? If you require any certificate, please specify its name and the level required.

All the lectures are taught in French.

Language level required: C1 (an official certificate or diploma is to be provided)

Give the link on your website or an indicative list of modules at the appropriate level that might be taken by our students in your institution.

- 1^{er} cycle: http://www.ecoledulouvre.fr/sites/default/files/pdf/ssdossier2/prog_elevecycle1.pdf
- 2^e cycle: http://www.ecoledulouvre.fr/sites/default/files/pdf/ssdossier2/prog_elevecycle2.pdf

See the attached files

Orientation and Organisation

Please provide details of the semester/ term dates and holiday calendar, at your institution.

2015-2016:

09/08/2015 - 06/30/2016

- Winter semester: 09/08/2015 - 12/18/2015
- Semester break: 01/04/2016 - 01/11/2016
- Summer semester: 01/11/2016 - 05/15/2016
- Examinations: Bachelor: 05/02/2016 - 05/23/2016 and 08/29/2016 - 09/09/2016 / Master: 06/13/2016 - 06/17/2016

The normal expectation is that tuition fees are paid as normal to the home institution. Please confirm that you agree with this procedure.

Yes

Please provide details if you anticipate any extra costs to students.

No extra costs

Is institutional accommodation guaranteed for our students? If not, what assistance does the institution provide to students in securing accommodation?

Not guaranteed but the international service provides assistance.

Please find here some links that could be useful:

- C.R.O.U.S. de Paris (Centre régional des œuvres universitaires et scolaires) www.crous-paris.fr
- ADELE Logements étudiants, résidences, bail, fiches pratiques, démarches administratives. www.adele.org
- O.E.I.L. (Organisation Etudiante Internationale du Logement) www.oeil-fr.com
- U.N.E.F. / Union nationale des étudiants de France www.unef.fr
- C.E.P. Entraide d'étudiants : http://www.logements-etudiants.org/CEP_Entraide_Etudiants_le_site_pour_trouver_un_l--FR

Please provide details of the orientation that your institution will provide to our students e.g. entrant information, welcome event, meeting with the host Study Abroad Co-ordinator

Before the beginning of the semester, in September, the Ecole du Louvre organises a "journée d'accueil pour les étudiants étrangers", a welcome meeting, to visit the school, meet the staff, lecturers and professors, discuss about the study programmes and choose the appropriate seminars, make new friends.

Please provide details of various procedural steps Erasmus students are required to enrol in your institution.

Applications are made through the sending organisation and our International Office.

Please provide details of the orientation that your institution will provide to our students in case they need to find an internship.

The international service will make every effort to help students looking for a placement.

Assessment

Please provide details about examination and assessment: calendar, result deadline, pedagogical follow up for our students at your institution.

■ M1 (Museology Year): For the 1st semester, there are courses and examinations in January. For the 2nd semester, there are mainly seminars, with no examinations but just assessments. All year-long, a dissertation is prepared under an instructor's supervision, to be defended in June or September.

■ M2: For the 1st semester there are mainly seminars with no examinations but just assessments. For the 2nd semester a dissertation is required, to be defended in June or September.

Assessment varies on each course, but usually consists of coursework (written or oral) and/or a dissertation. All assessments are graded and marks are awarded accordingly.

Lecturers and International service staff are at students' disposal, should they encounter any difficulty.

Credit and Grade Conversion

Will it be possible to use your grade conversion tables? If not, what adjustments or additions to the grade conversion tables will be necessary?

Please validate the conversion table below

European Grade conversion tables

	D	A	E	F	UK	I	NL	CH
	Allemagne	Autriche	Espagne	France (Ecole du Louvre)	Grande-Bretagne	Italie	Pays-Bas	Suisse
Excellent	1	1	Mhonor 10		1	30 lode (18-20)	10 9	6
Very good	1-		Sobresaliente 9 - 10	16 - 20 (Très Bien : TB)	Upper 2nd	30 (16-18)	8,5	5,5
Good	2+ 2 2-	2	Notable 7 - 8	14 - 16 (Bien : B)	Upper 2nd	29 28	8 7,5	5
Satisfactory	3+ 3 3-	3	Approbado 6	12 - 14 (Assez Bien : AB)	Lower 2nd	27 26	7 6,5	4,5
Pass	4+ 4 4-	4	Approbado 5	10 - 12 (Passable : P)	3rd pass	18 - 25	6	4
Fail	5 6	5	Suspenso 4	9 (Ajourné : AJ)	Fail	17	5	3

Incoming Students

What arrangements do you envisage making with your incomers e.g. an initial welcome meeting?

The International Department created The International Club in order to welcome foreign students registered with the Ecole du Louvre in the first and second cycles. The aim is to assist them to adjust to the French education system and facilitate their integration at the institution. A sponsorship scheme, with one French student being paired up with one foreign student is organised throughout the year.