

Annex to Erasmus+ Inter-Institutional Agreement

Institutional Factsheet

1. Institutional Information

1.1. Institutional details

Name of the institution	Université Jean-Moulin Lyon 3
Erasmus Code	F LYON03
EUC	28391-LA-1-2014-1-FR-E4AKA1-ECHE
Institution website	http://www.univ-lyon3.fr/en/
Online course catalogue	www.univ-lyon3.fr/en/programmes/exchange-students/

1.2. Main contacts

Contact person	Robert SHERRATT	
Responsibility	Institutional Erasmus coordinator	
Contact details	Email: international.agreements@univ-lyon3.fr Tel. : + 33 04.78.78.72.87	

Contact person	Jean-Louis Chauzit	Virginie Chasles
Responsibility	Academic coordinator of exchanges with Italy	Departmental coordinator
Contact details	Email: jean-louis.chauzit@univ-lyon3.fr	Email: virginie.chasles@univ-lyon3.fr

Contact person	Mireille Corticchiato	
Responsibility	Incoming & outgoing students coordinator	
Contact details	Service des Relations Internationales 6 cours Albert Thomas BP 8242 69355 Lyon cedex 08 France	
	Email: mireille.corticchiato@univ-lyon3.fr tel : +33 4 78 78 70 71	

2. Detailed requirements and additional information

2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Université Jean-Moulin Lyon3			
S.E.L.F. Program: "Study in English, Lyon, France" undergraduate level, 1 st or 2 nd semester only:		"Études Universitaires Françaises » (EUF) Program : ▶ CEUF : one semester ▶ DEUF : one full academic year	
For students enrolled in a university of a country where English is not the official			

language: - TOEFL IBT: overall score of 80 or higher with 20 at least for each section – only the official test will be accepted (the local institutional version is not adequate) - IELTS: overall score of 6,5 and 6 minimum at each section - TOEIC including speaking, writing, listening and reading test: overall score of 740 - Cambridge Advanced: A/B - Cambridge Proficiency: C minimum	
French level : the SELF program addresses non-French -speaking students (level < A2)	sufficient level to attend courses taught in French: ⇒ Minimum level : B1
Specific case of the students registered in the SELF in the 1st semester and in the CEUF in the 2nd semester : ▶ Students arriving in Lyon for the SELF semester should already have French language competence. The required level for starting the CEUF semester is B1.	

* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, please refer to our course catalogue.

2.2. Additional requirements

F LYON03: Please check UJM Lyon3 Disabled people Service web page: <http://www.univ-lyon3.fr/en/campus-life/disabled-students/>

2.3. Calendar

2.3.1. Nomination Deadlines

Applications/information on students nominated must reach our institution by:

Autumn term	October, 30 th
Spring term	April, 30 th

2.3.2. Decision Response

Once nominated, each student will receive an automatic e-mail from UJM University describing enrolment information.

2.3.3. Transcripts of Records

A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at our institution. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

3. Additional information

3.1. Grading system

[It is recommended that each institution provides the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

Grade ECTS	French grade	
A excellent	17,00 / 20	Excellent
B very good	15,00 / 20	très bien
C good	13,00 / 20	bien
D satisfactory	11,00 / 20	assez bien
E sufficient	10,00 / 20	passable

FX insufficient/failure	8,00 / 20	échec
F insufficient/failure	0 / 20	échec

PASS - 10/20

3.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Contact person	Michael FAURE
Responsibility	Immigration Office contact
Contact details	michael.faure@univ-lyon3.fr + 33 4 78 78 71 04
Website	http://www.univ-lyon3.fr/fr/international/

3.3. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact person	Chantal ORTILLETZ	Mireille Corticchiato
Responsibility	General incoming coordinator :	Incoming & outgoing students coordinator
Contact details	tel :+ 33 4 78 78 70 08 Email : chantal.ortillez@univ-lyon3.fr	Email: mireille.corticchiato@univ-lyon3.fr tel : +33 4 78 78 70 71
Website	http://www.univ-lyon3.fr/fr/international/venir-a-lyon-3/	

NB : Liability insurance : mandatory for all foreign students / Social security : mandatory for students from out of European area

3.4. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Contact person	Chantal ORTILLETZ
Responsibility	General incoming coordinator :
Contact details	tel :+ 33 4 78 78 70 08 Email : chantal.ortillez@univ-lyon3.fr
Website	http://www.univ-lyon3.fr/fr/international/venir-a-lyon-3/