



ANNEX TO THE *ERASMUS + INTER-INSTITUTIONAL AGREEMENT* with the University of Genoa

Key Action 1 – mobility for learners and staff – Higher education Student and Staff Mobility

1. Information about higher education institutions

1.1 Institutional details

Name of the Institution	Goce Delcev University
Erasmus code	MK STIP01
Institution website	http://www.ugd.edu.mk
International Students webpage	http://cmus.ugd.edu.mk/
Information for incoming students	http://cmus.ugd.edu.mk/incoming-students.html
Course catalogue	http://cmus.ugd.edu.mk/faculties-departements.html

1.2 Main contacts

Institutional Coordinator	Sanja Stefanova, MSc
Contact details	Address: Krste Misirkov, v No.10-A, P.O. Box201, 2000 Stip, Macedonia Phone : +38932550843 Fax Email: sanja.stefanova@ugd.edu.mk
Other useful contacts	Martina Nikolovska – Krstevska martina.nikolovska@ugd.edu.mk (+389) 32 550 845

2. Recommended language skills

Subject area	Language of Instruction	Recommended language of instruction level*	Type of mobility
	Macedonian	B2	
	English	B2	

*Level according to Common European Framework of Reference for languages (CEFR), see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

3. Additional requirements

4. Calendar

4.1 Applications/information on nominated students must reach Goce Delcev University by:

Autumn term	June 30 th
Spring term	November 30 th

4.2 Decision

The receiving institution will send its decision within 8 weeks.

4.3 Transcript of records

A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at Goce Delcev University.

5. Information

5.1 Grading system of the Institution

Website: <http://cmus.ugd.edu.mk/incoming-students.html#grading-system>

Other information

Points	Grade	ECTS grade
Up to 50 points	5 (five)	F
From 51 to 60 points	6 (six)	E
From 61 to 70 points	7 (seven)	D
From 71 to 80 points	8 (eight)	C
From 81 to 90 points	9 (nine)	B
From 91 to 100 points	10 (ten)	A

5.2 Visa

Goce Delcev University will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Contact details	Martina Nikolovska – Krstevska martina.nikolovska@ugd.edu.mk (+389) 32 550 845
Website	http://cmus.ugd.edu.mk/incoming-students.html

5.3 Insurance

Goce Delcev University will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The institution will inform mobile participants of cases in which insurance cover is not automatically provided.

Information and assistance can be provided by the following contact points and information sources:

Contact details	Martina Nikolovska – Krstevska martina.nikolovska@ugd.edu.mk (+389) 32 550 845
Website	http://cmus.ugd.edu.mk/incoming-students.html

5.4 Housing

Goce Delcev University will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contacts and information sources:

Contact details	Martina Nikolovska – Krstevska martina.nikolovska@ugd.edu.mk (+389) 32 550 845
Website	http://cmus.ugd.edu.mk/incoming-students.html