

ANNEX TO THE *ERASMUS + INTER-INSTITUTIONAL AGREEMENT* with the University of Genova

Key Action 1 – mobility for learners and staff – Higher education Student and Staff Mobility

1. Information about higher education institutions

1.1 Institutional details

Name of the Institution	ENISE - Ecole Nationale d'Ingénieurs de Saint-Etienne
Erasmus code	F ST-ETIE05
Institution website	http://www.enise.fr/
International Students webpage	http://www.enise.fr/Relations-internationales/accueil-detudiants-etrangers.html
Information for incoming students	International Office international@enise.fr
Course catalogue	http://www.enise.fr/Formations/les-formations-initiales.html http://www.enise.fr/media/files/Plaqueette_enise-crea_WEB.pdf

1.2 Main contacts

Institutional Coordinator	Prof Philippe Bertrand
Contact details	Tel.: +33 4 77 43 84 10 Email: philippe.bertrand@enise.fr

Other useful contacts	Ms Emilie Favier-Domingues
Contact details	Tel.:+33 04 77 43 75 11 Email: international@enise.fr

2. Recommended language skills

Subject area	Language of Instruction	Recommended language of instruction level*	Type of mobility
Mechanics and Metal Trades Engineering Code 0715	French / English (where indicated)	B1	<ul style="list-style-type: none">• Student Mobility for Studies (SMS)• Student Mobility for Placement (SMP)• Staff Mobility for teaching assignments (STA)• Staff mobility for Training (STT)

*Level according to Common European Framework of Reference for languages (CEFR), see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

3. Additional requirements

In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: international@enise.fr

4. Calendar

4.1 Applications/information on nominated students must reach by:

Autumn term	15 th of May
Spring term	15 th of November

4.2 Decision

The receiving institution will send its decision within 6/8 weeks.

4.3 Transcript of records

A Transcript of Records will be issued no later than 12 weeks after the assessment period has finished at the receiving HEI.

5. Information

5.1 Grading system of the Institution

Website: <http://www.enise.fr/>

Other information

ECTS grade // In words:

A // Excellent

B // Very good

C // Good

D // Satisfactory

E // Sufficient

F // Failed

5.2 Visa

L'ENISE – Ecole Nationale d'Ingénieurs de Saint-Etienne will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Contact details	Ms Irina Movchan irina.movtchan@enise.fr +33 4 77 43 75 18
Website	http://www.diplomatie.gouv.fr/en/coming-to-france/getting-a-visa/

5.3 Insurance

L'ENISE – Ecole Nationale d'Ingénieurs de Saint-Etienne will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The institution will inform mobile participants of cases in which insurance cover is not automatically provided.

Information and assistance can be provided by the following contact points and information sources:

Tel : +33 4 77438435

Email : international@enise.fr

5.4 Housing

L'ENISE – Ecole Nationale d'Ingénieurs de Saint-Etienne will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contacts and information sources:

Contact details	Tel : +33477438435
Website	Email : international@enise.fr