INFORMATION SHEET

University Informations
Erasmus Code : F BORDEAU03
PIC Code : 947094130
Head of Institution: Hélène VELASCO
Academic Calendar
Courses Overview

International Office Information
Post address:
Direction des Relations Internationales
Université Bordeaux Montaigne (Bordeaux3)
Domaine Universitaire
Esplanade des Antilles
33607 PESSAC CEDEX France

www.u-bordeaux-montaigne.fr
relations.internationales@u-bordeaux-montaigne.fr
Phone: +33 (0)5 57 12 47 47
Fax: +33(0)5 57 12 45 70

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Vice President Delegated to International Affairs
Anna Maria Binet
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Director of International Relations
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Financial and administrative assistant
Marie-Hélène Theillaumas
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Study Abroad Team

Head of Student Mobility Office
Ludovic Plachot
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Phone: +33 (0)5 57 12 44 34

General Inquiries
Relations.Internationales@u-bordeaux-montaigne.fr
Phone: +33 (0)5 57 12 47 47
Fax: +33 (0)5 57 12 45 70

Incoming students
Corinne Valety
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Phone: +33 (0)5 57 12 47 60

Outgoing students
Christelle Duclau
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Phone: +33 (0)5 57 12 46 74

Transcript of records request (exchange students only)
Camille Embarek
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Phone: +33 (0)5 57 12 47 47

Housing
David Cazenave
David.Cazenave@u-bordeaux-montaigne.fr
Phone: +33 (0)5 57 12 21 06

International Cooperation Team

Head of International Cooperation Office
Irina Simion
Irina.Simion@u-bordeaux-montaigne.fr
Phone: +33 (0)5 57 12 20 98

International Cooperation Office
Morgane Louis
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Phone: +33 (0)5 57 12 62 51

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Information for incoming exchange students

Courses

Modules Offer: [www.u-bordeaux-montaigne.fr/fr/formations/offre-de-formation.html](http://www.u-bordeaux-montaigne.fr/fr/formations/offre-de-formation.html)

Courses options:
- All courses included in the Agreement with your University of origin
- « Licence professionnelle » et « master MEEF » are excluded
- Some courses need a specific background or are with restricted access (ie: Design, Musicology...)

(for these specific conditions, please contact us) relations.internationales@u-bordeaux-montaigne.fr

Language used for lectures and seminars: **French except for languages fields**

Level of French Language required to attend lectures/ seminars: **B2**

No proof of French language is required. However, as almost all lectures are taught in French, we strongly recommend students to have at least a level B2, according to the Common European Frame of Reference for languages (CEFR).

Courses of French Language and civilization at the DEFLE


- Day classes
- Evening classes
- Summer school

There will be a french placement test to determine your french level before the DEFLE classes begin. Contact the DEFLE Department for the test dates at defle@u-bordeaux-montaigne.fr.

Housing

Not guaranteed.

Online application:

Direction des Relations Internationales
Université Bordeaux Montaigne
Domaine universitaire, Esplanade des Antilles
F-33607 PESSAC Cedex

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relations.internationales@u-bordeaux-montaigne.fr
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# Application Procedure

## NON UE STUDENTS & FREE MOVERS

### 1. Deadlines for Nomination

<table>
<thead>
<tr>
<th>First semester</th>
<th>Second semester</th>
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<tr>
<td>March 31st</td>
<td>October 31st</td>
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**UE STUDENTS**

<table>
<thead>
<tr>
<th>First semester</th>
<th>Second semester</th>
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<tbody>
<tr>
<td>May 15th</td>
<td>October 31st</td>
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### 2. Online enrolment

[https://montaigne.moveonfr.com/form/56d874ceef189dd337000001/eng](https://montaigne.moveonfr.com/form/56d874ceef189dd337000001/eng)

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### CEF CAMPUS FRANCE procedure

31st of January of the previous academic year

### 2. Delivery of paper files (By regular post)

- Direction des Relations Internationales
- Pôle Mobilité – Candidatures entrantes
- Université Bordeaux Montaigne
- Domaine Universitaire, esplanade des Antilles
- 33607 PESSAC CEDEX FRANCE

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</table>

- 1 passport-size photo
- Copy of passport or national ID card
- Certificate of Health Insurance (European Health Insurance Card) available for the entirety of your stay in France.
  - For NON UE students: You will have to pay “la sécurité sociale étudiante” upon arrival, (fees for 2016: 215 €)
- A COPY of your Learning Agreement with choices of courses (signed only after arrival and confirmation)