

ANNEX TO THE ERASMUS + INTER-INSTITUTIONAL AGREEMENT with the University of Genoa

Key Action 1 – mobility for learners and staff – Higher education Student and Staff Mobility

1. Information about higher education institutions

1.1 Institutional details

Name of the Institution	University of Technology of Compiègne
Erasmus code	FCOMPIEG01
Institution website	www.utc.fr
International Students webpage	https://www.utc.fr/international/venir-etudier-a-lutc.html
Information for incoming students	https://www.utc.fr/international/venir-etudier-a-lutc.html
Course catalogue	http://uvs.utc.fr

1.2 Main contacts

Institutional Coordinator	Ms. Anne-Sophie Radel
Contact details	Rue Roger Couttolenc 60203 Compiègne Cedex +33 3 44 23 73 83 Anne-sophie.radel@utc.fr
Other useful contacts	Mrs. Céline de Araujo
	Incoming students coordinator +33 3 44 23 73 99 Celine.de-araujo@utc.fr

2. Recommended language skills

Subject area	Language of Instruction	Recommended language of instruction level*	Type of mobility
Engineering	French English**	B1 B1	

**Some Master courses are taught in English

*Level according to Common European Framework of Reference for languages (CEFR), see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

3. Additional requirements

4. Calendar

4.1 Applications/information on nominated students must reach the University of Technology of Compiègne by:

Autumn term	May 1 st
Spring term	November 1st

4.2 Decision

The receiving institution will send its decision within 4-6 weeks.

4.3 Transcript of records

A Transcript of Records will be issued no later than 4-6 weeks after the assessment period has finished at the University of Technology of Compiègne

5. Information

5.1 Grading system of the Institution

UTC Grading System

	Grade	Definition
SUCCESS	A	EXCELLENT: outstanding performance with only minor errors
	B	VERY GOOD: Above the average standard but with some errors
	C	GOOD: Generally sound work with a number of notable errors
	D	SATISFACTORY: Fair but with significant shortcomings
	E	SUFFICIENT : Performance meets the minimum criteria
FAIL	FX	INSUFFICIENT : Substantial improvement necessary
	F	INSUFFICIENT :Strong improvement necessary

5.2 Visa

The University of Technology of Compiègne will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Contact details	incoming@utc.fr
Website	https://www.utc.fr/international/venir-etudier-a-lutc.html

5.3 Insurance

The University of Technology of Compiègne will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The institution will inform mobile participants of cases in which insurance cover is not automatically provided.

Information and assistance can be provided by the following contact points and information sources:

5.4 Housing

The University of Technology of Compiègne will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contacts and information sources:

Contact details	incoming@utc.fr
Website	https://www.utc.fr/international/venir-etudier-a-lutc.html