

UNIVERSITY OF HULL UKHULL01 & UNIVERSITA DEGLI STUDI DI GENOVA
PI GENOVA 01

INFORMATION SHEET

Erasmus+ Programme SECTION C – F OF CONTRACT

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

C: ACCEPTABLE ENGLISH LANGUAGE QUALIFICATIONS

Evidence of English Competency:

http://www2.hull.ac.uk/student/pdf/Acceptable_English_Language_qualifications_March2012_v9.pdf. We will require a second letter from your Study Abroad/Exchange/Erasmus Coordinator or an academic member of staff stating your level of English.

D. Additional requirements

Students who apply for Erasmus are chosen according to the numbers outlined on the agreement. All students must be nominated to Hull as this allows information on application processes and deadlines to be sent to the students direct from the Hull Office.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
UKHULL01	Nominations by 1 May (students contacted directly after receipt with application process) Full applications on or before 31 May for September entry	Nominations before 1 October (students contacted directly after receipt with application process) Full applications by 1 November for February entry

2. The receiving institution (UKHULL01) will send its decision on acceptance to study at the University within 10 working days of the nomination being received. At the same time the full application will be sent for completion if not already received. The learning agreement (which forms part of the application) will be returned, this will be provisional study, during August and December annually. Modules requested by students will have constraints and study of any modules are not guaranteed. Constraints are: Module will have to run, timetabling clashes, pre requisite requirements and space availability.
3. A Transcript of Records will be issued direct to the student, to the address on the Student Administrative system by the receiving institution no later than 31 July and 28 February annually or as soon as the results are made available after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

Either party can indicate their intention to terminate the agreement but there must be a notice period of at least one academic year for example notice should be given on or before 1 September 2013 for the termination to take effect as of 1 September 2014. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

See: <http://www2.hull.ac.uk/international/exchange--study-abroad/studying-at-hull/leaving-hull/credit-transfer.aspx>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. It will be the responsibility of the student to ensure that the correct visa is applied for. Entry to the location is not guaranteed by either the sending or receiving institutions as this is outside of their remit. Students from UKHULL01 who require visas for study at any location, may also need to be assisted with the UKBA immigration regulation compliance. Partner institutions may need to log student's attendance weekly and return the attendance sheet to erasmusplus@hull.ac.uk for file and audit purposes.

Information and assistance can be provided by the following contact points and information sources.

Institution [Erasmus code]	Contact details (email, phone)	Website for information
UKHULL01	Erasmusplus@hull.ac.uk	http://www2.hull.ac.uk/international/visa_guidance.aspx www.ukba.gov.uk

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
UK HULL 01	Erasmusplus@hull.ac.uk	http://www2.hull.ac.uk/international/exchange--study-abroad/studying-at-hull.aspx http://www2.hull.ac.uk/student/finance/insurance.aspx

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. This information will be sent to the student within 10 working days of receipt of the nomination. Deadlines for applications are the same as the application to study. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
UKHULL01	✉ Erasmusplus@hull.ac.uk ☎ 00 44 1482 466553 Fax 00 44 1482 466554/6331	http://www2.hull.ac.uk/international/exchange--study-abroad/studying-at-hull/making-your-application/accommodation-application.aspx



UNIVERSITY OF HULL

Fact Sheet - Academic Year 2017/2018

Name of Institution	University of Hull
Address	Cottingham Road Hull HU6 7RX United Kingdom
Telephone Number	+44 (0)1482 346311
Website	www.hull.ac.uk
Erasmus Code	UKHULL01
USEFUL CONTACT INFORMATION	
Academic Partnerships Office (Partnership Management)	Telephone: +44 (0)1482 466472 Email: apo@hull.ac.uk Website: www.hull.ac.uk/apo
Study Abroad Team	Email: studyabroad@hull.ac.uk Website: www.hull.ac.uk/studyabroad Katie Morris, Study Abroad Officer Katie.Morris@hull.ac.uk Telephone: +44 (0)1482 463259 Jay Fincham, Study Abroad Officer J.S.Fincham@hull.ac.uk Telephone: +44 (0)1482 466686
Study Abroad Faculty Coordinators	Faculty of Business, Law and Politics Calum Porter - Telephone: +44 (0)1482 462189 / Email: Calum.Porter@hull.ac.uk Melanie Hall - Telephone: +44 (0)1482 466824 Email: M.Hall@hull.ac.uk Faculty of Science and Engineering Telephone: +44 (0)1482 465461 Karen Hoyle: Karen.Hoyle@hull.ac.uk Faculty of Arts, Cultures and Education Telephone: +44 (0)1482 466698 Mandy Liversedge: A.Liversedge@hull.ac.uk Sarah Adams: S.F.Adams@hull.ac.uk Faculty of Health Sciences Telephone: +44 (0)1482 463348 Carol Robinson: C.I.Robinson@hull.ac.uk
Visa and Immigration Team	Telephone: +44 (0)1482 462222 Email: immigration@hull.ac.uk Website: http://www.hull.ac.uk/Choose-Hull/Study-at-Hull/International/Visas-and-immigration/Visas-and-immigration.aspx
PROGRAMMES AND COURSES	
Types of programmes	You can study at Hull for a semester or a full academic year (two semesters), on one of the following programmes. Erasmus+ For EU students whose university is a partner of the Erasmus scheme. Exchange For non-EU students studying at a university that has an exchange agreement with us. Study Abroad (fee-paying)/Free Mover For students at a university that is not a partner of the Erasmus scheme and does not have an exchange agreement with the University of Hull.
Courses	http://www.hull.ac.uk/Study/All-Courses.aspx
Modules and Credits	You are likely to study three modules per semester, but we ask you to choose

	<p>more modules in case some of your choices are not available.</p> <p>Most modules earn you 20 credits and you may take up to 60 credits per semester. Please note that some language courses are only 10 credits.</p> <p>The total number of credits you should take are: One semester: 60 credits (equivalent to 30 ECTS credits) Full year: 120 credits (equivalent to 60 ECTS credits)</p> <p>Module catalogue: https://www.courses.hull.ac.uk/</p>																																
Module Exceptions	<p>Psychology or Law modules are only available where a direct agreement exists between your department within your university and the University of Hull.</p> <p>Certain Social Work and Youth and Community Development modules are unavailable due to DBS checks required (working with vulnerable people/children).</p> <p>Regrettably we do not offer exchange opportunities on our Medicine programmes.</p>																																
Entry Requirements	<p>Academic Entry Requirements You will need to be a current student in good academic standing at your university, and have completed at least one year of your course. We assess each application individually.</p> <p>English Language Requirements All classes are taught in English, therefore students are expected to be proficient in the English language to be capable of understanding, writing reports, making presentations and completing exams.</p> <p>If you are an EU student you will need to provide a letter from your study abroad/exchange/Erasmus+ coordinator or an academic member of staff from your home University stating that your level of English is a minimum of B2 on the common European Framework of Reference.</p> <p>If you are a non-EU national and your first language is not English you will need to provide evidence of your English proficiency. Please visit http://www.hull.ac.uk/Choose-Hull/Study-at-Hull/Admissions/English-language-requirements.aspx.</p>																																
Credit Conversions	<p>Credit transfers differ between universities and countries. It is important to check with your home university how they will transfer the marks you receive at Hull.</p> <p>European Credit Transfer System (ECTS) Grade Conversions</p> <table border="1" data-bbox="643 1247 1412 1836"> <thead> <tr> <th>ECTS Grade</th> <th>Hull Degree Class</th> <th>Equivalent Hull Mark</th> <th>Definition</th> </tr> </thead> <tbody> <tr> <td>A</td> <td>1st (First)</td> <td>70–100</td> <td>Excellent: Outstanding performance with only minor errors</td> </tr> <tr> <td>B</td> <td>2:1 (Two One)</td> <td>60–69</td> <td>Very Good: Above the average standard but with some errors</td> </tr> <tr> <td>C</td> <td>2:2 (Two Two)</td> <td>50–59</td> <td>Good: Generally sound work with a number of notable errors</td> </tr> <tr> <td>D</td> <td>3rd (Third)</td> <td>40–49</td> <td>Satisfactory: Fair but with significant shortcomings</td> </tr> <tr> <td>E</td> <td>Compensable</td> <td>35–39</td> <td>Sufficient: Performance meets with minimum criteria</td> </tr> <tr> <td>FX</td> <td>Fail</td> <td colspan="2">Fail: Some more work required before the credit can be awarded</td> </tr> <tr> <td>F</td> <td>Fail</td> <td colspan="2">Fail: Considerable further work is required</td> </tr> </tbody> </table>	ECTS Grade	Hull Degree Class	Equivalent Hull Mark	Definition	A	1st (First)	70–100	Excellent: Outstanding performance with only minor errors	B	2:1 (Two One)	60–69	Very Good: Above the average standard but with some errors	C	2:2 (Two Two)	50–59	Good: Generally sound work with a number of notable errors	D	3rd (Third)	40–49	Satisfactory: Fair but with significant shortcomings	E	Compensable	35–39	Sufficient: Performance meets with minimum criteria	FX	Fail	Fail: Some more work required before the credit can be awarded		F	Fail	Fail: Considerable further work is required	
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STEP 1: APPLICATION PROCESS																																	

Decide if you want to study at Hull for a year or a semester	You can study at Hull for a semester or a full academic year (two semesters). Check with your home university about how long you can study with us.
Get a formal nomination from your University or register your interest with us	<p>If your University has an agreement with the University of Hull, ask your University to contact us to inform us that you are interested in coming to Hull to study for one or two semesters.</p> <p>If your home University does not have a formal agreement with the University of Hull, email your expression of interest to come and study at Hull to studyabroad@hull.ac.uk. Please give details of your home university, subjects studied, level of study and how long you would like to spend at the University of Hull.</p>
Nomination Deadlines	International co-ordinators nominate their students online at least two weeks before the application deadline. Nominations need to be sent by e-mail. See 'Application Deadlines'.
Prepare your supporting documents	<p>You will need the following documents for your online application:</p> <ul style="list-style-type: none"> • The formal nomination from your home University, if applicable. • A photocopy of your passport (an Identity Card may be acceptable for EU students). • A transcript of your results achieved so far. Please provide a separate list of all of the courses you have taken in the past indicating the grades you have achieved. • A letter of recommendation from an academic member of staff at your university. The letter should describe how the member of staff knows you, why you are suitable for the course and confirm you are in good academic standing. • Evidence you meet the English language requirements.
Submit your application online	Once your nomination or expression of interest has been received, we will email you a link to an online application form and provide you with further information about studying at the University of Hull.
Application Deadlines	<p>If you are starting in September 2017 The deadline is 31 May 2017</p> <p>If you are starting in January 2018 The deadline is 31 October 2017</p>
Choose your modules	<p>You are likely to study three modules per semester, but we ask you to choose more modules in case some of your choices are not available. Most modules earn you 20 credits and you may take up to 60 credits per semester. Please note that some language courses are only 10 credits.</p> <p>The total number of credits you should take are: One semester: 60 credits (equivalent to 30 ECTS credits) Full year: 120 credits (equivalent to 60 ECTS credits)</p>
Receive your email confirmation	We will email you to confirm your place at the University of Hull and with details of what to do next.
Apply for your visa, if applicable	Depending on your country of origin, you may need a visa to study in the UK. We will email you with information about visa applications and UK entry documents. The information you receive will depend on the length of your study and modules you have chosen.
Arrange your accommodation	<p>We reserve rooms for study abroad and exchange students at The Lawns. We'll email you details about how to apply in your course confirmation. If demand exceeds supply, we will direct you to alternative accommodation in the private sector.</p> <p>If you have any questions about accommodation, please email rooms@hull.ac.uk.</p> <p>For further information, visit: http://www.hull.ac.uk/Choose-Hull/Student-life/Accommodation/accommodation.aspx</p>
Pay fees, if applicable	<p>There are no additional tuition fees for exchange and Erasmus students.</p> <p>If your tuition fees aren't covered by your home institution, you will need to pay them yourself. The University offers different ways that you can pay your tuition and accommodation fees, including online, with cash or by credit or direct debit. All fees are payable in GBP sterling.</p> <p>For further information, visit: http://www.hull.ac.uk/Choose-Hull/Study-at-Hull/Money/Money.aspx</p>
STEP 2: PLANNING YOUR ARRIVAL	

Make arrangements to arrive on one of our specified dates	We will email you with details of our arrival period. http://www.hull.ac.uk/Choose-Hull/Study-at-Hull/International/Planning-your-arrival/Planning-your-arrival.aspx
Attend a pre-departure briefing in your country, if possible	https://study-uk.britishcouncil.org/planning/pre-departure-briefings
See the latest advice from the UK Border Force for international arrivals	https://www.gov.uk/government/publications/student-arrivals-10-top-tips
IMPORTANT DATES	
Semester Dates 2017/18	<p>Semester 1 Inductions and registration: 18 September 2017 Teaching period: 25 September - 15 December 2017 Winter exams: 8 - 19 January 2018</p> <p>Semester 2 Teaching period: 29 January - 4 May 2018 Easter vacation: 26 March - 6 April 2018 Summer exams: 7 May - 1 June 2018 Resit exams: 6 - 17 August 2018</p>
Thursday 17 August 2017	<p>E-Induction We will email you with a link to our E-Induction, which includes information to help you prepare for your arrival at the University.</p>
Monday 21 August 2017	<p>Pre-Registration You will be contacted by email with instructions on what you must do before you can register with the University. You will be asked to pre-register, which enables us to collect key information from you and allows you to upload a photo for your student card. If you have not received this information by 25 August 2017, please contact student-admin@hull.ac.uk.</p> <p>You will need to bring some identification and a copy of the registration email with you to complete the registration in person at the time and location specified. Exact dates and locations for registration events will be confirmed by your department.</p>
Wednesday 6 September 2017	<p>Timetables are released Your timetable will be available and you will be able to download it on the iHull app or view it online here: https://sws.hull.ac.uk/login.aspx?ReturnUrl=%2fdefault.aspx.</p>
Friday 15 - Saturday 16 September 2017	<p>Moving in Taylor Court and Student Houses: 15 September 2017 The Lawns and Courtyard: 16 September 2017</p>
Saturday 16 - Friday 29 September 2017	<p>Welcome Fest These two weeks are full of activities for all new students: http://hullstudent.com/welcomefest.</p>
Monday 18 - Friday 22 September 2017	<p>Welcome Week Including COMPULSORY induction and registration</p> <p>The University hosts a series of welcome and induction programmes throughout Welcome Week. You will be provided with details when you arrive.</p> <p>The schedule will include activities such as compulsory induction and registration, plus information about the many social activities you can take part in.</p>
Monday 18 September 2017	<p>Registration You'll usually find out your time to get registered at your department's welcome meeting.</p>
Monday 25 September 2017	<p>Teaching begins This is the day that your course officially begins. You'll probably find that your lectures won't fully start until next week, but your department will have useful activities and meetings planned throughout the week to help you settle in.</p>
January 2018	<p>Student Arrivals Manchester Airport pick-up: 25 January 2018 Orientation: 26 January 2018 (am) Registration: To be confirmed</p>
ABOUT THE UNIVERSITY OF HULL	
Find us on Social Media	Twitter: @UniOfHull Facebook: /universityofhull Instagram: universityofhull
Campus Information	http://www.hull.ac.uk/Choose-Hull/Study-at-Hull/Our-campus/Our-campus.aspx
Facilities	<ul style="list-style-type: none"> • Cafes, bars and shops • Library. Our Brynmor Jones Library is one of the finest of its kind in the country, following a £28million refurbishment • Free high-speed Wi-Fi

	<ul style="list-style-type: none"> • More than 1,100 open-access computers and 1,600 study spaces around the University • Culture on campus. Enjoy our exciting programme of live music, plays, screenings, exhibitions and performances each week • Societies, sports teams and volunteering opportunities • Sports and Fitness Centre • Faith and spirituality. Benefit from a variety of religious student societies and places to practice your faith on campus and in Hull • On-campus chapel, which is used by chaplains for services and groups. We also have a Muslim prayer room • Childcare Centre 																																												
Societies and Activities	http://hullstudent.com/opportunities/list																																												
Student Support	<p>The University of Hull has a dedicated Student Support team, where students can get help and advice in any of the following areas; health and wellbeing, disability, learning support, money, faith and religion.</p> <p>http://www.hull.ac.uk/Choose-Hull/Student-life/Student-support/Student-Support.aspx</p>																																												
Accreditations	<p>The University of Hull is proud to hold accreditations with:</p> <ul style="list-style-type: none"> • AACSB (the Association to Advance Collegiate Schools of Business) • AMBA (Association of MBAs) • ACCA (Association of Chartered Certified Accountants) • CIPS (Chartered Institute of Procurement and Supply) • CILT UK (Chartered Institute of Logistics and Transport) • ICAEW (Institute of Chartered Accountants of England and Wales) • CIMA (the Chartered Institute of Management Accountants) • CIPFA • HKICPA • IET (Institution of Engineering and Technology) • IMechE (Institution of Mechanical Engineers) • BCS (British Computer Society) • IChemE (Institution of Chemical Engineers) • HCPC (Health and Care Professions Council) • Institute of Biomedical Science • BPS (British Psychological Society) 																																												
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Estimated cost of living	<p>Estimated essential expenses</p> <table border="1"> <thead> <tr> <th></th> <th>Weekly</th> <th>Monthly</th> <th>Academic year (32 weeks)</th> </tr> </thead> <tbody> <tr> <td>Food</td> <td>£40</td> <td>£160</td> <td>£1,280</td> </tr> <tr> <td>Laundry</td> <td>£5</td> <td>£20</td> <td>£160</td> </tr> <tr> <td>Mobile phone</td> <td>£4</td> <td>£16</td> <td>£128</td> </tr> <tr> <td>Local transport</td> <td>£7</td> <td>£28</td> <td>£275 (1-year travel card)</td> </tr> <tr> <td>Total</td> <td>£56</td> <td>£224</td> <td>£1,808</td> </tr> </tbody> </table> <p>Estimated non-essential expenses</p> <table border="1"> <thead> <tr> <th></th> <th>Weekly</th> <th>Monthly</th> <th>Academic year (32 weeks)</th> </tr> </thead> <tbody> <tr> <td>Sports memberships</td> <td>£5</td> <td>£20</td> <td>£160</td> </tr> <tr> <td>Shopping and clothing</td> <td>£30</td> <td>£120</td> <td>£960</td> </tr> <tr> <td>Entertainment</td> <td>£40</td> <td>£160</td> <td>£1,280</td> </tr> <tr> <td>Total</td> <td>£75</td> <td>£300</td> <td>£2,400</td> </tr> </tbody> </table>		Weekly	Monthly	Academic year (32 weeks)	Food	£40	£160	£1,280	Laundry	£5	£20	£160	Mobile phone	£4	£16	£128	Local transport	£7	£28	£275 (1-year travel card)	Total	£56	£224	£1,808		Weekly	Monthly	Academic year (32 weeks)	Sports memberships	£5	£20	£160	Shopping and clothing	£30	£120	£960	Entertainment	£40	£160	£1,280	Total	£75	£300	£2,400
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Opening a bank account	<p>During your first two weeks, you will have the opportunity to open a bank account.</p> <p>It is sometimes difficult for students who are studying for up to six months to open an account, however, some banks allows students to open basic or savings accounts.</p> <p>There are several different banks to choose from, if you have not already decided. Please visit the banks and select which one you would like to use. If you are arriving in September, you will have the opportunity to meet different bank representatives on campus.</p> <p>The International Office will provide you with an introductory letter for opening a</p>																																												

	<p>bank account. To receive this, you will need to tell them which bank you have chosen.</p> <p>To open a bank account you will need to show the bank:</p> <ul style="list-style-type: none"> • your passport • your letter of offer to study at the University • an introductory letter from the International Office
Registering with a GP	<p>If you're moving to Hull, the University requires you to register with a GP.</p> <p>All international students (non-EU) who are studying in the UK on a course of study of six months or more, qualify for National Health Service (NHS) treatment from the beginning of their stay, on the same basis as anyone else who is ordinarily resident in the UK. This means that you can access free NHS health care provision, and you can register with an NHS doctor, known in the UK as a General Practitioner (GP). Most GPs work together in groups, known as GP Surgeries.</p> <p>You will normally register as an NHS patient with a GP Surgery, rather than with an individual doctor. You should register with a GP surgery as soon as you arrive in the UK, do not wait until you become unwell, as you may not be able to get the health care you need.</p> <p>The easiest way to find a GP near you is to visit the NHS Choices website and enter the postcode of your student accommodation, please see http://www.nhs.uk/Service-Search/GP/LocationSearch/4.</p> <p>You will also have the opportunity to register with a GP during Welcome Week on campus, from Monday 18 September - Friday 22 September.</p>
Medical Insurance for non-EU students	<p>If you are in the UK for less than 6 months, you must have adequate medical insurance before travelling.</p> <p>You can still register with a GP surgery but will be required to pay for any subsequent consultations or medical treatments.</p>
Visa	<p>Depending on your country of origin, you may need a visa to study in the UK. We will email you with information about visa applications and UK entry documents. The information you receive will depend on the length of your study and modules you have chosen.</p> <p>Telephone: +44 (0)1482 462222 Email: immigration@hull.ac.uk Website: http://www.hull.ac.uk/Choose-Hull/Study-at-Hull/International/Visas-and-immigration/Visas-and-immigration.aspx</p>
Useful websites	<p>Hull University Union: http://hullstudent.com/ Visit Hull and East Yorkshire: http://www.visithullandeastyorkshire.com/</p>
Travel	<p>Airports Humberside Airport (HUY): https://www.humbersideairport.com/ Robin Hood Doncaster Sheffield Airport (DSA): http://flydsa.co.uk/ Leeds Bradford Airport (LBA): http://www.leedsbradfordairport.co.uk/ East Midlands Airport (EMA): http://www.eastmidlandsairport.com/ Manchester Airport (MAN): http://www.manchesterairport.co.uk/</p> <p>Local Taxi Companies 505050 Taxis: 01482 505050 82 Taxis: 01482 828282 Six 0 Cars: 01482 606060 Five 0 Taxis: 01482 505050</p> <p>Trains Hull Trains: https://www.hulltrains.co.uk/ Train Line: https://www.thetrainline.com/</p> <p>Local Bus Services East Yorkshire Motor Services: https://www.eyms.co.uk/ Stage Coach: https://www.stagecoachbus.com/</p> <p>Where is Hull?</p>

