

## UDG FACTSHEET FOR EXCHANGE STUDENTS 2021/22

A. GENERAL INFORMATION			
Name of Institution:	Universitat de Girona ( <a href="https://www.udg.edu">https://www.udg.edu</a> )		
In-Charge Unit: (for Exchange student)	International Relations Office Mòduls 20 Campus Montilivi E-17003 Girona Tel. +34 972 41 80 28		
Erasmus information	Erasmus Code: E GIRONA02                      OID: E10209101 ECHE: 28687-LA-I-ES-E4AKAI-ECHE		
International Relations Office	<ul style="list-style-type: none"> <li>- Dr. Joaquim Salvi i Mas Head of Institution (Rector)</li> <li>- Dr. José Antonio Donaire Benito - <a href="mailto:vr.com.rext@udg.edu">vr.com.rext@udg.edu</a> Vice-Rector for Communications and External Relations</li> <li>- Laura Ripoll – <a href="mailto:laura.ripoll@udg.edu">laura.ripoll@udg.edu</a> / +34 972 418 028 Head of International Office</li> </ul>		
	Bilateral Agreements	OUTgoing Students	INcoming students
	Contact: <a href="mailto:convenis.ore@udg.edu">convenis.ore@udg.edu</a> / +34 972 418 075 Elisabeth Moya	Contact: <a href="mailto:outgoing.ore@udg.edu">outgoing.ore@udg.edu</a> / +34 972 418 705 Isabel Costa/Irene Gil	Contact: <a href="mailto:incoming.ore@udg.edu">incoming.ore@udg.edu</a> / +34 972 418 028 Raquel Solà/Òscar Assenza-Parisi
Erasmus+ Trainneships	Staff & Teacher Mobility	Economic Management	
Contact: <a href="mailto:placements.ore@udg.edu">placements.ore@udg.edu</a> / +34 972 418 340 Isabel Costa	Contact: <a href="mailto:manuela.guadalupe@udg.edu">manuela.guadalupe@udg.edu</a> / +34 972 418 028 Manoli Guadalupe	Contact: <a href="mailto:nuria.raja@udg.edu">nuria.raja@udg.edu</a> / +34 972 419 559 Núria Raja	
Location and Campus Map	<p>The Universitat de Girona has 9 main faculties and schools distributed in <a href="#">three main campuses</a>:</p> <ul style="list-style-type: none"> <li>-Campus Barri Vell: Faculty of Arts, Faculty of Education and Psychology and Faculty of Tourism.</li> <li>-Campus Centre: Faculty of Medicine and Faculty of Nursing.</li> <li>-Campus Montilivi: Faculty of Law, Faculty of Economics, Faculty of Science and Polytechnic School.</li> </ul> <p>Also, the Universitat de Girona has 6 associated Schools located in Salt and Barcelona.</p> <p>All campus are easily reached by bus, bicycle or taxi. Each Campus has its own facilities and services: computers lab, library, coffee area, student´s counselor, sport service office, etc.</p>		

UdG FACULTIES		
Centers	Academic responsible	Administration
Faculty of Economics and Business Sciences	Pilar Morera (ERASMUS) Ramón Ballester (PROMETEU) Antonio López Estudillo (SICUE) <a href="mailto:ori.economiques@udg.edu">ori.economiques@udg.edu</a>	Rosa Segovia <a href="mailto:secretaria.dretieconomiques@udg.edu">secretaria.dretieconomiques@udg.edu</a>  <b>Traineeships:</b> Carme Corominola <a href="mailto:Carme.corominola@udg.edu">Carme.corominola@udg.edu</a>
Faculty of Law	Diego Martín Papayannis <a href="mailto:diegomartin.papayannis@udg.edu">diegomartin.papayannis@udg.edu</a>	Rosa Segovia <a href="mailto:secretaria.dretieconomiques@udg.edu">secretaria.dretieconomiques@udg.edu</a>  <b>Traineeships:</b> Carme Corominola <a href="mailto:Carme.corominola@udg.edu">Carme.corominola@udg.edu</a>
Faculty of Education and Psychology	Carme Montserrat <a href="mailto:carme.montserrat@udg.edu">carme.montserrat@udg.edu</a>	Carles Trèmols <a href="mailto:carles.tremols@udg.edu">carles.tremols@udg.edu</a>
Faculty of Nursing	Anna Bonmatí <a href="mailto:anna.bonmati@udg.edu">anna.bonmati@udg.edu</a>	Lluïsa Martínez <a href="mailto:pim.areasalut@udg.edu">pim.areasalut@udg.edu</a>
Faculty of Sciences	Marta Muñoz <a href="mailto:marta.munyo@udg.edu">marta.munyo@udg.edu</a>	Marta Viltró / Roser Collell <a href="mailto:mobilitat.fc@udg.edu">mobilitat.fc@udg.edu</a>
Faculty of Arts	Ramon Girona <a href="mailto:vicdeglltres.estudiants@udg.edu">vicdeglltres.estudiants@udg.edu</a>	Carmen Dilmé <a href="mailto:relext.flletres@udg.edu">relext.flletres@udg.edu</a>  <b>Traineeship:</b> Georgia Mesa <a href="mailto:Georgia.mesa@udg.edu">Georgia.mesa@udg.edu</a>
Faculty of Tourism and Communication	José Garcia Boër <a href="mailto:josep.garcia@udg.edu">josep.garcia@udg.edu</a>	Carmen Dilmé <a href="mailto:relext.fturisme@udg.edu">relext.fturisme@udg.edu</a>  <b>Traineeships</b> Georgia Mesa <a href="mailto:Georgia.mesa@udg.edu">Georgia.mesa@udg.edu</a>
Polytechnic School	Maria Luisa Garcia-Romeu de Luna <a href="mailto:sotsdirectora.relext@eps.udg.edu">sotsdirectora.relext@eps.udg.edu</a>	Pau Foraster <a href="mailto:relinter@eps.udg.edu">relinter@eps.udg.edu</a>
Faculty of Medicine	Sara Pagans <a href="mailto:Sara.pagans@udg.edu">Sara.pagans@udg.edu</a>	Lluïsa Martínez <a href="mailto:pim.areasalut@udg.edu">pim.areasalut@udg.edu</a>

ASSOCIATED SCHOOLS	
Name	Responsible
EUSES – Esc. Univ. de l'Esport I la Salut (Salt, Girona)	Rafel Magrinyà <a href="mailto:rmagrinya@euses.cat">rmagrinya@euses.cat</a>  Traineeships: Mariano Gacto <a href="mailto:mgacto@euses.cat">mgacto@euses.cat</a>
Esc. Univ. Turisme EUROAULA (Barcelona)	David Valls  <a href="mailto:david.valls@euroaula.com">david.valls@euroaula.com</a>
Esc. Univ. Turisme MEDITERRANI (Barcelona)	Montserrat Escudero  <a href="mailto:montse.escudero@mediterrani.com">montse.escudero@mediterrani.com</a>
Esc. Univ. Turisme Sant Pol de Mar (Barcelona)	Blanca Roura  <a href="mailto:blanca.roura@santpol.edu.es">blanca.roura@santpol.edu.es</a>
Esc. Univ. ERAM (Salt, Girona)	Carolina Martínez <a href="mailto:international@eram.cat">international@eram.cat</a>  Natàlia Ferrer <a href="mailto:Natalia.ferrer@eram.cat">Natalia.ferrer@eram.cat</a>

NOMINATION INFORMATION	
E-mail	<a href="mailto:incoming.ore@udg.edu">incoming.ore@udg.edu</a>
Student Information:	Name
	E-mail
	Area code of the studies
	Period of stay

**IF your students go to our Associated Centers located in Barcelona (Euroaula and Mediterrani) you must send the nomination directly to them.**

DEADLINES	
Winter Semester (September-January)	1 <sup>st</sup> June
Whole Academic Year (September-June)	1 <sup>st</sup> June
Summer Semester (January-June)	1 <sup>st</sup> November

Once we have received the nomination, we will contact directly to the students in order to inform them about the “on-line registration” and all the “information Package”.

You can find all the information for Exchange students to the UdG in the following [web page](#)

<b>B. ACADEMIC INFORMATION (Provisional dates, to be confirmed shortly)</b>																			
Academic calendar	<ul style="list-style-type: none"> <li>- 1st semester: from 13 September 2021 to 7 February 2022 (1st exams sessions and resit exams included).</li> <li>- 2nd semester: from 7 February to 23 June 2022 (1st exams session included).</li> </ul> <p>*See on the website the <a href="#">specific calendar</a> of each faculty.</p> <p>More information on our web site: <a href="https://www.udg.edu/ca/internacional/Would-you-like-to-come-to-the-UdG/All-steps-at-a-glance">https://www.udg.edu/ca/internacional/Would-you-like-to-come-to-the-UdG/All-steps-at-a-glance</a></p>																		
Language of Instruction	<ul style="list-style-type: none"> <li>• At the Universitat de Girona, most of the subjects are taught in Catalan, but some are taught in Spanish or English, and are open to exchange / mobility students. It is recommended to check the specific language requirements of each Faculty /School.</li> <li>• Catalan is the most spoken language at the Universitat de Girona , so the Office of External Relations organizes with the Modern Language Services an <a href="#">Introductory course to the Catalan language and culture</a> before the semester starts. The course is free of charge for all the exchange students and they can get 3ECTS.</li> </ul>																		
Traineeships	<p>The mobility of students for Erasmus + for Traineeships is a modality of the Erasmus + program of the European Union. Its purpose is to help students adapt to the demands of the European labor market, acquire specific skills and improve their understanding of the economic and social environment of the country of destination, while acquiring work experience.</p> <p>More information at: <a href="https://www.udg.edu/ca/internacional/Vols-marxar/Estudiants/Erasmus-for-Traineeships">https://www.udg.edu/ca/internacional/Vols-marxar/Estudiants/Erasmus-for-Traineeships</a></p>																		
Exchange Duration	One semester (either 1 <sup>st</sup> or 2 <sup>nd</sup> ) / Full academic year.																		
Study Load for Exchange students per Semester	<p>Nº of credits / Courses per semester (30 ECTS/Semester)</p> <p><u>Minimum study</u>      3 modules (6 ECTS/Mod), 18 ECTS load.</p> <p><u>Maximum study load</u> 5 modules (6 ECTS/Mod): 30 ECTS.</p>																		
Grading System	<p>Grading Scheme: In the Spanish system modules/courses are graded on a scale of 0 to 10 points with the following qualitative equivalence:</p> <table border="1"> <thead> <tr> <th>MARKS</th> <th>UdG Marks</th> <th>Interpretation at the UdG</th> </tr> </thead> <tbody> <tr> <td>10</td> <td>Matrícula de Honor (Distinction)</td> <td>Outstanding performance, special mention</td> </tr> <tr> <td>9-10</td> <td>Sobresaliente (Excellent)</td> <td>Excellent</td> </tr> <tr> <td>7-8'9</td> <td>Notable (Good)</td> <td>Very good/good, with some errors</td> </tr> <tr> <td>5-6'9</td> <td>Aprobado (Pass)</td> <td>Sufficient/satisfactory, but with significant mistakes</td> </tr> <tr> <td>0-4'9</td> <td>Suspenseo (Fail)</td> <td>Below average, failed. More work is required to pass.</td> </tr> </tbody> </table> <p>To pass a module/course it is necessary to get at least 5 points. In cases of recognition of ECTS, professional experience, cultural or sports activities, or student representation no grading will be recorded but, where appropriate, the word Apto or Pass.</p>	MARKS	UdG Marks	Interpretation at the UdG	10	Matrícula de Honor (Distinction)	Outstanding performance, special mention	9-10	Sobresaliente (Excellent)	Excellent	7-8'9	Notable (Good)	Very good/good, with some errors	5-6'9	Aprobado (Pass)	Sufficient/satisfactory, but with significant mistakes	0-4'9	Suspenseo (Fail)	Below average, failed. More work is required to pass.
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Course information	<p><a href="https://www.udg.edu/ca/internacional/would-you-like-to-come-to-the-udg/all-steps-at-a-glance/academic-programmes-and-studies-for-exchange-students">https://www.udg.edu/ca/internacional/would-you-like-to-come-to-the-udg/all-steps-at-a-glance/academic-programmes-and-studies-for-exchange-students</a></p> <p>For any academic issue you should contact the academic responsible of the Faculty.</p>
<b>C. APPLICATION PROCEDURE.</b>	
Entry Requirements	<p>Applications will only be considered through the nomination submitted by the home institution. You should send the nomination to <a href="mailto:incoming.ore@udg.edu">incoming.ore@udg.edu</a></p> <p>Application deadline: 1<sup>st</sup> June / 1<sup>st</sup> November</p>
Language Proficiency advices	<p>At the University of Girona most subjects are taught in Catalan, but some are taught in Spanish or in English, and are open to exchange/mobility students; recommendation of language is specified at the "bilateral agreement"</p> <p><a href="https://www.udg.edu/ca/internacional/would-you-like-to-come-to-the-udg/all-steps-at-a-glance/making-sure-you-have-the-right-language-skills">https://www.udg.edu/ca/internacional/would-you-like-to-come-to-the-udg/all-steps-at-a-glance/making-sure-you-have-the-right-language-skills</a></p>
Other supporting documents required <b>before your arrival</b>	<ol style="list-style-type: none"> <li>1. Identity card or passport</li> <li>2. European health insurance card (European students) / Health Insurance (non European students)</li> <li>3. Learning agreement signed by your university.</li> </ol> <p>*Documents 1 and 2 must be uploaded when the students fill in the online application form. These documents have to be valid during all the stay. If the documents expire once they are in Girona, they have to be uploaded again with the new valid one.</p>
External Relation Office practical information	<ul style="list-style-type: none"> <li>• The office provide to the exchange students with practical information:</li> <li>• Registering at the University and obtaining a UdG student card</li> <li>• Getting in contact with your tutor at the UdG to solve all academic issues.</li> <li>• Obtaining a sports facilities card</li> <li>• Fill in and sign the "arrival certificate" and the "certification of stay"</li> <li>• Lodging</li> <li>• Catalan culture and language courses</li> <li>• ESN contact</li> <li>• Information about VISA /NIE and other useful information</li> </ul>
Visa (for non EU students)	<p>You must apply for and obtain your visa at your home country, prior to coming to Spain. Please take contact directly with the Spanish Consulate. A tourist Visa is not sufficient to study in Spain.</p> <p>PLEASE BE AWARE that if you have a Student Visitor Visa you will not be able to work (either paid work or unpaid/ voluntary work).</p> <p>For detailed information: <a href="https://www.udg.edu/ca/internacional/would-you-like-to-come-to-the-udg/all-steps-at-a-glance/non-eu-students-residence-card-and-visa">https://www.udg.edu/ca/internacional/would-you-like-to-come-to-the-udg/all-steps-at-a-glance/non-eu-students-residence-card-and-visa</a></p> <p>If you need any document from our institution to get your VISA don't hesitate to contact us: <a href="mailto:incoming.ore@udg.edu">incoming.ore@udg.edu</a></p>
Insurance	<p>If you are an EU citizen you will need the European Health Insurance Card (EHIC) to receive medical attention.</p> <p>In case of Traineeship mobility all our incoming students need civil liability insurance (insurance needed in case an accident happens with patients, during the placement).</p>

	<p>We also recommend that you purchase travel insurance. More information: <a href="https://www.udg.edu/ca/internacional/would-you-like-to-come-to-the-udg/all-steps-at-a-glance/eu-students-health-and-insurance">https://www.udg.edu/ca/internacional/would-you-like-to-come-to-the-udg/all-steps-at-a-glance/eu-students-health-and-insurance</a></p> <p>If you are a Non EU citizen you should purchase a private medical insurance that covers all your stay.</p> <p>More information: <a href="https://www.udg.edu/ca/internacional/would-you-like-to-come-to-the-udg/all-steps-at-a-glance/non-eu-students-health-and-insurance">https://www.udg.edu/ca/internacional/would-you-like-to-come-to-the-udg/all-steps-at-a-glance/non-eu-students-health-and-insurance</a></p>
<b>D. ACCOMMODATION</b>	
<p>Accommodation info: Recommended contacts in Girona.</p>	<ul style="list-style-type: none"> <li>- <b>Girona Housing:</b> The Universitat de Girona has outsourced the management of its reserved accommodation services, since 2012-2013, to <b>Girona Housing</b>. The aim is to offer accommodation that fulfil quality and comfort standards for the entire university community.</li> <li>- <b>Residències Universitàries -RESA and Habitatges Universitaris - Unihabit:</b> Around the campuses, housing initiatives destined exclusively to the members of the university community and with which the UdG has established an administrative concession relationship have arisen. These university houses are currently run by <b>Residències Universitàries -RESA</b> and <b>Habitatges Universitaris - Unihabit</b>.</li> </ul> <p>For more information you can contact to the accommodation service: <a href="mailto:allotjament@udg.edu">allotjament@udg.edu</a></p> <p><b>IMPORTANT:</b> If the students find the accommodation out of our service through the social media they must check that the apartment and the landlord are real before to do any payment.</p>
<b>E. OTHER INTERESTING INFORMATION.</b>	
<p>Estimated living expenses (for reference only)</p>	<p>It is important to take into account that although Girona is a very comfortable city, comfort has its price, sometimes quite high.</p> <p>According to a monthly estimate including only lodging and food, a student will need around €650 minimum to live in Girona.</p> <p>Accommodation:</p> <ul style="list-style-type: none"> <li>- Student Residence: between 450€</li> <li>- One room in a shared flat: between 250 € and 350 € per month (excluding water and electricity expenses)</li> </ul> <p>Books/ Meals/ Transport: about 300 € per month.</p>
<p>Sport Service</p>	<p>All the students registered at the UdG, are high encouraged to practice sport through the Sports Activities Services, more information <a href="mailto:esports@udg.edu">esports@udg.edu</a></p>
<p>Local students give support to Exchange students</p>	<p>ESN Girona (volunteer local students) give support to the international students. Students are welcome to participate in the Buddy Scheme program with the aim of being assisted by a UdG volunteer students in both academic and social life issues. <a href="https://esngirona.org/">https://esngirona.org/</a></p>