



**FACT SHEET 2019/2020**

**INTERNATIONAL OFFICE**

<b>Name of the Institution</b>	Universidad de Málaga (UMA)
<b>Erasmus Code</b>	EMALAGA01
<b>Website</b>	<a href="http://www.uma.es">www.uma.es</a>
<b>Name of the International Office</b>	Servicio de Relaciones Internacionales y Cooperación
<b>Address</b>	Edificio Rosa Gálvez (First Floor) Bulevar Louis Pasteur, 35 29010 Campus de Teatinos MÁLAGA
<b>Telephone</b>	(+34) 952 13 11 11
<b>Website</b>	<a href="http://www.uma.es/relacionesinternacionales">http://www.uma.es/relacionesinternacionales</a>
<b>Facebook</b>	<a href="http://www.facebook.com/relacionesinternacionales.uma">http://www.facebook.com/relacionesinternacionales.uma</a>
<b>Twitter</b>	<a href="http://www.twitter.com/rriiuma">http://www.twitter.com/rriiuma</a>
<b>Office Hours</b>	9h-14h, from Monday to Friday (closed during Easter week, Christmas Holidays and August-Summer Holidays)
<b>Head of Service</b>	Ricardo del Milagro <a href="mailto:rdmilagro@uma.es">rdmilagro@uma.es</a> Tel: +34 952 13 78 60

## CONTACT DETAILS

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<b>Erasmus+ (KA103 – European Institutions)</b>	Lilian Barranco (Erasmus+ KA103 Responsible/ii-Agreements) <a href="mailto:lbarranco@uma.es">lbarranco@uma.es</a> Tel: +34 952 13 4144
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<b>America, Asia and Oceania</b>	Virginia Escriche (Program Coordinator) <a href="mailto:goabroad@uma.es">goabroad@uma.es</a> Tel: +34 951953114
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## ACADEMIC INFORMATION

### Language of Teaching

Spanish (a minimum B1 level is recommended). Those students who don't speak Spanish usually experience difficulties to find the appropriate courses and to communicate during their stay in Malaga.

There are some courses offered in English, but highly demanded. Besides, there is a limit of exchange students per course.

### Academic Calendar

There are differences among faculties regarding starting dates, schedules, timetables and examination calendars. This information will be updated on the specific page of each faculty:

<https://www.uma.es/relaciones-internacionales/cms/menu/erasmus/incoming-students/at-the-faculty/courses-schedules-and-calendars/>

SEMESTER 1 (SM1)                      23/09/2019 - 14/02/2020

SEMESTER 2 (SM2)                      \*14/02/2020 - 10/07/2020

EXAMS                                      SM1: 20/01/2020 - 14/02/2020

SM2: 01/06/2020 - 10/07/2020

\*Medicine starts on 10/02/2020

## RESTRICTIONS

### Erasmus+

UMA only accepts Erasmus students from Field of Studies stipulated in the Erasmus Agreement. Postgraduate students (Master and PhD) will be ONLY accepted if this option is included in the Bilateral Agreement. Our Erasmus+ students are obliged to choose a 50% minimum of subjects in the Field of Study agreed in the Inter-Institutional Agreement.

### Non Erasmus+ students

Students must register for undergraduate level courses only and have to choose a minimum of 50% of subjects from the Faculty or School in which they have been nominated.

### Study Programme (Bachelor)

WEBSITE (Offer): <http://www.uma.es/oferta-de-grado/>

To find the description of courses: Click on PROA (Programación Docente): [“Programación Docente de Títulos de Grado”](#)

### Study Programme (Master)

WEBSITE (Offer and course description): <http://www.uma.es/masteres-oficiales/>

## ONLINE PROCEDURES IN EMI - ESPACIO DE MOVILIDAD INTERNACIONAL

### Incoming Mobility Platform

EMI (Espacio de Movilidad Internacional)

[https://www.uma.es/programa\\_movilidad/incoming\\_pmovilidad/new/](https://www.uma.es/programa_movilidad/incoming_pmovilidad/new/)

### NOMINATION

#### Nomination Procedure

Our Online Nomination Tool will be available from middle April 2019 for nominations 2019/2020:

[https://www.uma.es/programa\\_movilidad/nomination/](https://www.uma.es/programa_movilidad/nomination/)

#### Nomination Deadline (for every mobility programme)

Semester 1 (SM1) - Full year (FY): 10/04/2019 - 01/06/2019

Semester 2 (SM2): 10/04/2019 - 01/11/2019

**Attention: Medicine/Health Science/Fine Arts (SM1-SM2-FY): 10/04/2019 - 01/06/2019**

### APPLICATION

#### Application Form

The students who were correctly nominated will receive by email their login details for EMI on the following dates:

Full Year (FY) / Semester 1 (SM1): 07/06/2019

Semester 2 (SM2): 07/11/2019

#### Application Deadline (for every mobility programme)

Semester 1 (SM1) - Full year (FY): 30/06/2019

Semester 2 (SM2): 30/11/2019

**Attention: Medicine/Health Science/Fine Arts (SM1-SM2-FY): 30/06/2019**

### PRE-ENROLLMENT

Students must fill in the pre-enrolment form in EMI before arriving at UMA, selecting the courses they would like to attend at UMA.

#### Minimum credits ECTS to enroll

Erasmus+: 1 course per semester

Non-Erasmus+: One semester: 18 ECTS

#### Maximum credits ECTS to enroll

One semester: 36 ECTS

Full year: 66 ECTS

#### Restrictions

Medicine students cannot enroll in 6th year courses.

#### Academic Coordinator

Students can find the contact details of their Coordinators at UMA in the Application Form of EMI. Academic coordinators and faculty coordinators will solve academic doubts and sign academic documents.

## LEARNING AGREEMENT (only Erasmus+)

Only Faculty Coordinators or academic coordinators at UMA will be able to sign Learning Agreements.

Please, find here the details of faculty coordinators at UMA:

<https://www.uma.es/relaciones-internacionales/cms/base/ver/base/basecontent/105836/coordinadores-de-movilidad/>

Attention: Any Learning Agreement signed before the selection of courses in our online Incoming Student Platform (EMI) will be provisional since there is a limit of students per course.

Please, do not send your Learning Agreement to our International Office since only Academic Coordinators or Faculty Coordinators (from host and home institutions) will be able to sign it.

### Practical courses

In order to avoid academic problems, students who want to do any Practicum or practical courses in Medicine, Health Science or Fine Arts (full year, first semester and second semester students) are obliged to send the Learning Agreement to the Academic Coordinator email address before the 30th June 2019.

## ENROLLMENT

All students have to formalize in person their enrolment at the International Office during the enrolment terms (dates included in our Welcome Guide 2019/2020).

### Student Card

Students will receive instructions on the day of the enrolment to install a mobile application in order to get the digital student card. It is required to access the university services (Library, Sport Center, culture events, etc.).

## TRANSCRIPT OF RECORDS

Partner universities must download the Transcript of Records from our Nomination Tool.

### Dates

SM1:	After the 25th of March 2020
SM2 - FY:	After the 25th of July 2020

## PRACTICAL INFORMATION FOR INCOMING STUDENTS

### ARRIVAL DATES

Students who wish to attend the *Spanish Course for Erasmus and International Exchange Students* should be in Malaga before the following dates at the very latest:

<b>SM1 - FY</b>	September 2nd, 2019
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<b>SM2</b>	February 3rd, 2020
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Those students who will NOT attend this course should check the timetable of the faculties where they will study and, in any case, should be in Malaga on the following dates at the very latest:

<b>SM1 - FY</b>	September 20th, 2019
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<b>SM2</b>	February 14th, 2020
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## INFORMATIVE MEETINGS

<b>SM1 - FY</b>	For students attending the <i>Spanish Course for Erasmus and International Exchange Students</i>	September 2nd, 2019 - 11.00h
	For the rest of students	September 20th, 2019 - 11.00h
<b>SM2</b>	For students attending the <i>Spanish Course for Erasmus and International Exchange Students</i>	February 3rd, 2020-11:00h This date is provisional, depending on the definitive date of the Spanish Course which is not available yet.
	For the rest of students	February 14th, 2020 - 11.00h

## BUDDY PROGRAM

The aim of this programme is to put International Students in touch with local students of the Universidad de Malaga, who are volunteers willing to help them during their stay.

<b>Information</b>	<a href="https://www.uma.es/welcome-uma/info/104141/buddy-program/">https://www.uma.es/welcome-uma/info/104141/buddy-program/</a>
<b>Email</b>	<a href="mailto:welcometouma@uma.es">welcometouma@uma.es</a>
<b>Website</b>	<a href="http://www.uma.es/welcometouma">http://www.uma.es/welcometouma</a>

## LANGUAGE SUPPORT

The CIE organizes a voluntary Spanish course for Erasmus+ and international exchange students. They will contact directly international students by email in order to inform them about the enrollment procedure and requirements.

<b>Address</b>	Avenida de la Estación s/n. El Palo 29017 - Málaga Tel. +34 951 95 27 38 - Fax +34 951 95 27 42	
<b>Email</b>	<a href="mailto:cie@uma.es">cie@uma.es</a>	
<b>Website</b>	Please, check the specific dates, registration fees, class hours and ECTS credits on the following link: <a href="http://www.uma.es/centrointernacionaldeespanol/">http://www.uma.es/centrointernacionaldeespanol/</a>	
<b>Dates</b>	SM1 - FY:	04/09/2019- 18/09/2019
	SM2:	05/02/2020- 18/02/2020
<b>Classification Exam (Spanish level)</b>		
	SM1 - FY:	02/09/2019
	SM2:	03/02/2020

## ACCOMODATION

Students have to arrange their own accommodation, although UMA can assist them in finding accommodation through the following services:

### Welcome to UMA

[welcometouma@uma.es](mailto:welcometouma@uma.es)  
<https://www.uma.es/welcome-uma/info/113740/alojamiento>

### Servicio de Alojamiento

[alojamiento@uma.es](mailto:alojamiento@uma.es)  
<https://www.uma.es/alojamiento/cms/menu/otras/>

### ESN

[esn.malaga@gmail.com](mailto:esn.malaga@gmail.com)

## COST OF LIVING

### Housing

Single room in shared apartment: +250 €/month aprox.  
Residence (including meal): +600€/month aprox.

### Food

Menu on campus: 5 - 7 €

### Transport

Student Bus Card: 27 €/month aprox.

## HEALTH INSURANCE

### Erasmus+

European Insurance Card:  
[http://www.juntadeandalucia.es/servicioandaluzdesalud/principal/documentosacc.asp?pagina=gr\\_tseuropea\\_asisandaluc#opc2](http://www.juntadeandalucia.es/servicioandaluzdesalud/principal/documentosacc.asp?pagina=gr_tseuropea_asisandaluc#opc2)  
<https://ec.europa.eu/social/main.jsp?langId=en&catId=559&>

### Non-European Students

Before arriving in Málaga, students with Non-European nationality must take out a private health insurance to cover them from their arrival date until their departure to home country.

**IMPORTANT:** Incoming students must read prior to arrival the conditions and procedures to follow in Malaga in order to receive medical attention.

## DOCUMENTATION FOR PRACTICAL COURSES

- **Medicine and Health Sciences Students**

Incoming students who will attend practical courses (for instance, practicum) at the Faculty of Medicine or Health Sciences must bring from home countries where they are nationals a Liability Insurance.

- **Students who will conduct practical courses with minors**

Incoming students who will attend practical courses (for instance, practicum) with minors must bring from home countries where they are nationals (if they have dual citizenship of both countries), a negative certificate from the Central Registry of Sexual Offenders, or a criminal record, and failing that, a consular certificate of good standing.

**Non-European Students (Non- European Programs)**

In order to help students from Non- European Programmes in their visa procedures, Original Acceptance Letter will be able for downloading by the home Coordinator once students are nominated. Depending on the visa obtained at the Spanish Embassy/Consulate in their home country, the student may need to attend to the Police Station within the month after their arrival. Students may inform themselves about the need of this procedure when they apply for the visa.

**Non-European Students (Erasmus+ KA103)**

All Erasmus+ students will be able to download the Letter of Acceptance after completing the Application form online. This Letter of Acceptance will serve for VISA applications.

**IMPORTANT:** Non-European students are responsible for the application of their VISA or any other procedures established before or after their arrival to Malaga.