



**ANNEX 1
to the INTER-INSTITUTIONAL AGREEMENT
for the ERASMUS+ Programme**

Erasmus+ Programme: Key Action 1 – Higher Education Student and Staff Mobility

Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates to help them acquire the recommended language skills by the start of the study or teaching period.

Receiving institution	Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
D TRIER01	all areas	German	English	B1	B2
D TRIER01	English Literature and Linguistics	English		B2	C2

For students studying in German, participation in German language courses offered by Trier University before and throughout the semester is highly recommended. Foreign language programmes (eg. Romance studies) are partly taught in the language studied.

Additional Requirements

Trier University has the infrastructure to welcome students and staff with some kinds of disabilities. Please contact our incomings coordinator before nominating any students.

Calendar

1. Applications/information of nominated students must reach **D TRIER 01** by:

Receiving institution	Autumn term	Spring term
D TRIER01	June 15	December 15

2. Trier University will normally send its decision within 2 weeks. However, some subject areas may need more time for the decision. A timeline of Trier University's application procedure can be found at www.erasmus.uni-trier.de.
3. A Transcript of Records will be issued five weeks after the completion of all examinations and /or coursework.

Information

1. **Grading system of D TRIER01:** www.erasmus.uni-trier.de → Grading System
2. **Visa:** The sending and receiving institutions will provide assistance, when required, in securing visa for incoming and outgoing mobility participants, in accordance with the requirements of the Erasmus Charter for Higher Education.
3. **Insurance :** The sending and receiving institutions will provide incoming and outgoing mobility participants assistance in obtaining insurance, in accordance with the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobility participants of cases in which insurance coverage is not automatically provided.
4. **Housing:** The receiving institution will provide incoming mobility participants with information on finding accommodation, in accordance with the requirements of the Erasmus Charter for Higher Education.

Information and assistance for these four areas will be provided by the following contact point and information source:

Institution	Contact details	Website for information
D TRIER01	Incoming students coordinator: Mr Carsten Kluger kluger@uni-trier.de Tel. +49 651 201 2808	www.erasmus.uni-trier.de

Please email **your information for our outgoing students** to our outgoing students coordinator:
Ms. Anne Freihoff, freihoff@uni-trier.de , Tel. : +49 651 201 2809.