

ANNEX TO THE ERASMUS + INTER-INSTITUTIONAL AGREEMENT with the University of Genoa

Key Action 1 – mobility for learners and staff – Higher education Student and Staff Mobility

1. Information about higher education institutions

1.1 Institutional details

Name of the Institution	Université de Franche-Comté
Erasmus code	F BESANCO01
Institution website	http://univ-fcomte.fr
International Students webpage	http://www.univ-fcomte.fr/pages/fr/menu1/international/la-mobilite-des-etudiants---venir-etudier-a-l-ufc---erasmus-83-15336.html
Information for incoming students	http://www.univ-fcomte.fr/pages/fr/menu1/international/la-mobilite-des-etudiants---venir-etudier-a-l-ufc---erasmus-83-15336.html
Course catalogue	http://formations.univ-fcomte.fr/

1.2 Main contacts

Institutional Coordinator	Margareta KASTBERG SJÖBLOM
Contact details	Vice-présidente déléguée aux Relations internationales et à la Francophonie - DRIF 4, place Saint-Jacques 25000 BESANÇON France Tél. : + 33 / 3 81 66 52 93 Fax : + 33 / 3 81 66 50 36 Email : dri@univ-fcomte.fr
Other useful contacts	<u>Administrative Contact</u> : Frédérique GIROD Tél. : + 33 3 81 66 52 95 frederique.girod@univ-fcomte.fr

2. Recommended language skills

Subject area	Language of Instruction	Recommended language of instruction level*	Type of mobility
0222	French	B2 (<i>no certificate required</i>)	Student mobility for studies
0232	French	B2 (<i>no certificate required</i>)	Student mobility for studies

*Level according to Common European Framework of Reference for languages (CEFR), see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

3. Additional requirements

Useful information at <http://www.univ-fcomte.fr/pages/fr/menu1/international/la-mobilite-des-etudiants---venir-etudier-a-l-ufc---erasmus-83-15336.html>

UFC accepts students and staff with disabilities. The International office needs to be informed of the nature of the disability already in the application, in order to organize the exchange mobility (<http://sumpps-sante.univ-fcomte.fr>).

4. Calendar

4.1 Applications/information on nominated students must reach F BESANCO01 by:

Autumn term	June 1 st
Spring term	October 15 th

4.2 Decision

The receiving institution will send its decision within 4 weeks.

4.3 Transcript of records

A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at F BESANCO01 (*Name of Institution*).

5. Information

5.1 Grading system of the Institution

Website: <http://www.univ-fcomte.fr/pages/fr/menu1/international/la-mobilite-des-etudiants---venir-etudier-a-l-ufc---erasmus---notes-83-17052.html>

5.2 Visa

F BESANCO01 will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Contact details	Frédérique GIROD frederique.girod@univ-fcomte.fr Tél. : + 33 / 3 81 66 52 95
Website	http://www.univ-fcomte.fr/pages/fr/menu1/international/la-mobilite-des-etudiants---venir-etudier-a-l-ufc---avant-de-partir---demande-de-visa-83-157.html

5.3 Insurance

F BEASNCO01 will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The institution will inform mobile participants of cases in which insurance cover is not automatically provided.

Information and assistance can be provided by the following contact points and information sources:

<http://www.univ-fcomte.fr/pages/fr/menu1/international/la-mobilite-des-etudiants---venir-etudier-a-l-ufc--avant-de-partir---couverture-sociale-83-161.html>

5.4 Housing

F BESANCO01 will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contacts and information sources:

Contact details	Malek BOUSSOUALIM malek.boussoualim@univ-fcomte.fr + 33 / 3 81 66 50 63
Website	www.crous-besancon.fr