



## ANNEX TO THE ERASMUS + INTER-INSTITUTIONAL AGREEMENT with the University of Genoa

### Key Action 1 – mobility for learners and staff – Higher education Student and Staff Mobility

#### 1. Information about higher education institutions

##### 1.1 Institutional details

Name of the Institution	Matej Bel University
Erasmus code	SK BANSKA01
Institution website	<a href="http://www.umb.sk">www.umb.sk</a>
International Students webpage	<a href="http://www.fpvmv.umb.sk/en/international-relations/erasmusplus-program/information-for-incoming-students.html">http://www.fpvmv.umb.sk/en/international-relations/erasmusplus-program/information-for-incoming-students.html</a>
Information for incoming students	<a href="http://www.fpvmv.umb.sk/en/international-relations/erasmusplus-program/information-for-incoming-students.html">http://www.fpvmv.umb.sk/en/international-relations/erasmusplus-program/information-for-incoming-students.html</a>
Course catalogue	<a href="http://www.fpvmv.umb.sk/en/international-relations/erasmusplus-program/information-for-incoming-students.html">http://www.fpvmv.umb.sk/en/international-relations/erasmusplus-program/information-for-incoming-students.html</a>

##### 1.2 Main contacts

Institutional Coordinator	Mgr. Lucia Oboňová
Contact details	Address: Národná 12, 974 01 Banská Bystrica, Slovak Republic Phone 00 421 48 446 1128 Fax : 00 421 415 31 80 Email: <a href="mailto:lucia.obonova@umb.sk">lucia.obonova@umb.sk</a>

Other useful contacts	Mgr. Jaroslav Ušiak, PhD. Faculty coordinator for Erasmusplus Faculty of Political Science and International Relations Matej Bel University  Address: Kuzmányho 1, 974 01 Banská Bystrica, Slovak Republic Phone 00 421 48 446 1614 Fax : 00 421 48 446 1200 Email: <a href="mailto:erasmus.fpvmv@umb.sk">erasmus.fpvmv@umb.sk</a>
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## 2. Recommended language skills

Subject area	Language of Instruction	Recommended language of instruction level*	Type of mobility
0312	EN, SK	B 2	Student and teaching

\*Level according to Common European Framework of Reference for languages (CEFR), see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## 3. Additional requirements

SK BANSKA01: The candidates with disabilities can only be accepted after the consultation with Faculty of Political Science and International Relations, Matej Bel University in Banska Bystrica.

## 4. Calendar

4.1 Applications/information on nominated students must reach Matej Bel University, Faculty of Political Science and International Relations by:

Autumn term	July 15 <sup>th</sup>
Spring term	November 15 <sup>th</sup>

### 4.2 Decision

The receiving institution will send its decision within 2 weeks.

### 4.3 Transcript of records

A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at Matej Bel University, Faculty of Political Science and International Relations.

## 5. Information

### 5.1 Grading system of the Institution

#### **Other information**

SK BANSKA01: ECTS-credits: 60 per year/30 per semester, we fully recognized the European Union's transfer system of credits and according to the ECTS principles they are assessed by the adequate number of credits for each subject. The evaluation scale: 100-94: A; 93-87: B; 86-80: C; 79-73: D; 72-65 E 64-and less: Fx (failed).

### **5.2 Visa**

Matej Bel University, Faculty of Political Science and International Relations will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Contact details</b>	Jana Miková <a href="mailto:erasmus.fpvmv@umb.sk">erasmus.fpvmv@umb.sk</a>
<b>Website</b>	<a href="http://www.foreign.gov.sk/en/contact_us/mfa_contact">http://www.foreign.gov.sk/en/contact_us/mfa_contact</a> <a href="http://www.fpvmv.umb.sk/en/international-relations/conditions-for-temporary-stay-for-eu-and-non-eu-students/">http://www.fpvmv.umb.sk/en/international-relations/conditions-for-temporary-stay-for-eu-and-non-eu-students/</a>

### **5.3 Insurance**

Matej Bel University, Faculty of Political Science and International Relations will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The institution will inform mobile participants of cases in which insurance cover is not automatically provided.

Information and assistance can be provided by the following contact points and information sources: Jana Miková [erasmus.fpvmv@umb.sk](mailto:erasmus.fpvmv@umb.sk)

### **5.4 Housing**

Matej Bel University, Faculty of Political Science and International Relations will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contacts and information sources:

<b>Contact details</b>	Jana Miková <a href="mailto:erasmus.fpvmv@umb.sk">erasmus.fpvmv@umb.sk</a>
<b>Website</b>	<a href="http://web1.umb.sk/index.php?module=articles&amp;id=263&amp;language=2">http://web1.umb.sk/index.php?module=articles&amp;id=263&amp;language=2</a>