ANNEX TO THE \textit{ERASMUS + INTER-INSTITUTIONAL AGREEMENT} with the University of Genoa

Key Action 1 – mobility for learners and staff – Higher education Student and Staff Mobility

1. Information about higher education institutions

1.1 Institutional details

<table>
<thead>
<tr>
<th>Name of the Institution</th>
<th>Matej Bel University</th>
</tr>
</thead>
<tbody>
<tr>
<td>Erasmus code</td>
<td>SK BANSKA01</td>
</tr>
<tr>
<td>Institution website</td>
<td><a href="http://www.umb.sk">www.umb.sk</a></td>
</tr>
<tr>
<td>International Students webpage</td>
<td><a href="http://www.fpvmv.umb.sk/en/international-relations/erasmusplus-program/information-for-incoming-students.html">link</a></td>
</tr>
<tr>
<td>Information for incoming students</td>
<td><a href="http://www.fpvmv.umb.sk/en/international-relations/erasmusplus-program/information-for-incoming-students.html">link</a></td>
</tr>
<tr>
<td>Course catalogue</td>
<td><a href="http://www.fpvmv.umb.sk/en/international-relations/erasmusplus-program/information-for-incoming-students.html">link</a></td>
</tr>
</tbody>
</table>

1.2 Main contacts

<table>
<thead>
<tr>
<th>Institutional Coordinator</th>
<th>Mgr. Lucia Oboňová</th>
</tr>
</thead>
</table>
| Contact details           | Address: Národná 12, 974 01 Banská Bystrica, Slovak Republic  
Phone 00 421 48 446 1128  
Fax: 00 421 415 31 80  
Email: lucia.obonova@umb.sk |

| Other useful contacts    | Mgr. Jaroslav Ušiak, PhD.  
Faculty coordinator for Erasmusplus  
Faculty of Political Science and International Relations  
Matej Bel University |
|--------------------------|----------------------------|
| Address                  | Kuzmányho 1, 974 01 Banská Bystrica, Slovak Republic  
Phone 00 421 48 446 1614  
Fax: 00 421 48 446 1200  
Email: erasmus.fpvmv@umb.sk |
2. **Recommended language skills**

<table>
<thead>
<tr>
<th>Subject area</th>
<th>Language of Instruction</th>
<th>Recommended language of instruction level*</th>
<th>Type of mobility</th>
</tr>
</thead>
<tbody>
<tr>
<td>0312</td>
<td>EN, SK</td>
<td>B 2</td>
<td>Student and teaching</td>
</tr>
</tbody>
</table>


3. **Additional requirements**

SK BANSKA01: The candidates with disabilities can only be accepted after the consultation with Faculty of Political Science and International Relations, Matej Bel University in Banska Bystrica.

4. **Calendar**

4.1 Applications/information on nominated students must reach Matej Bel University, Faculty of Political Science and International Relations by:

<table>
<thead>
<tr>
<th>Autumn term</th>
<th>July 15&lt;sup&gt;th&lt;/sup&gt;</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring term</td>
<td>November 15&lt;sup&gt;th&lt;/sup&gt;</td>
</tr>
</tbody>
</table>

4.2 **Decision**

The receiving institution will send its decision within 2 weeks.

4.3 **Transcript of records**

A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at Matej Bel University, Faculty of Political Science and International Relations.

5. **Information**

5.1 **Grading system of the Institution**

6. **Other information**

SK BANSKA01: ECTS-credits: 60 per year/30 per semester, we fully recognized the European Union’s transfer system of credits and according to the ECTS principles they are assessed by the adequate number of credits for each subject. The evaluation scale: 100-94: A; 93-87: B; 86-80: C; 79-73: D; 72-65 E 64-and less: Fx (failed).
5.2 Visa

Matej Bel University, Faculty of Political Science and International Relations will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Contact details | Jana Miková  
erasmus.fpvmv@umb.sk |
|-----------------|----------------------|
| Website         | http://www.foreign.gov.sk/en/contact_us/mfa_contact  
http://www.fpvmv.umb.sk/en/international-relations/conditions-for-temporary-stay-for-eu-and-non-eu-students/ |

5.3 Insurance

Matej Bel University, Faculty of Political Science and International Relations will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The institution will inform mobile participants of cases in which insurance cover is not automatically provided.

Information and assistance can be provided by the following contact points and information sources: Jana Miková erasmus.fpvmv@umb.sk

5.4 Housing

Matej Bel University, Faculty of Political Science and International Relations will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contacts and information sources:

| Contact details | Jana Miková  
erasmus.fpvmv@umb.sk |
|-----------------|----------------------|