



____**Semmelweis Egyetem**____

Logo of Institution

Name of Institution

ANNEX TO THE ERASMUS + INTER-INSTITUTIONAL AGREEMENT with the University of Genoa

Key Action 1 – mobility for learners and staff – Higher education Student and Staff Mobility

1. Information about higher education institutions

1.1 Institutional details

Name of the Institution	Semmelweis Egyetem
Erasmus code	HU BUDAPES08
Institution website	www.semmelweis.hu
International Students webpage	http://semmelweis.hu/english/education/erasmus/
Information for incoming students	http://semmelweis.hu/english/education/erasmus/incoming-students/
Course catalogue	http://semmelweis.hu/english/files/2014/02/Calendar_2013_netre.pdf

1.2 Main contacts

Institutional Coordinator	Katalin F.Tóth
Contact details	Address 1085 Budapest Üllői út 26 Hungary Phone +36 1 4591491 Fax +36 1 459 1588 Email ftoth.katalin@semmelweis-univ.hu

Other useful contacts	

2. Recommended language skills

Subject area	Language of Instruction	Recommended language of instruction level*	Type of mobility
pharmacy	English or german	B2 obligatory. No certificate required for admission	Student/Staff

*Level according to Common European Framework of Reference for languages (CEFR), see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Additional requirements

Semmelweis University accepts online applications. We will inform all applicants about our procedure following an official nomination from our partner institutes.

The applicant can choose subjects just from the same semester, organizing a private student programme is not available. For checking the prerequisite, we need the transcript of records of the previous study in english

Rules and regulations

Academic Policies

Class attendance and participation in scheduled laboratories and practices is required. No more than 3 times of absence is allowed from each subject during a semester.

Students are expected to take examinations when scheduled.

A course is considered dropped if:

- The student misses class more than 3 times
- The student has failed exam.
- The student is found ineligible to take the examination on repeated attempts.

An ESN TUTOR programme is offered for all international ERASMUS students for having a better start with all practical issues like opening a bank account, registration procedures, etc.

Language courses: Hungarian language course is offered

3. Calendar

3.1 Applications/information on nominated students must reach _____
(Name of Institution) by:

Autumn term	on-line application procedure has to be finished till 30. May
Spring term	on-line application procedure has to be finished till 30. October

Decision Semmelweis University After having received the paper application, the signed learning agreement will be sent within 6 weeks.

The receiving institution will send its decision within ____ weeks.

3.2 Transcript of records

A Transcript of Records will be issued no later than 2__ weeks after the assessment period has finished at Semmelweis University (*Name of Institution*).

5. Information Semmelweis University:

1.Grading systems of the institutions

Practical Course Grade may follow either the 5-scale or 3-scale grading system

Semi-final Examination evaluation of the subject matter of one semester; 1–5 grading system

Grading System Five-Scale:

- 5 (jeles) – Excellent
- 4 (jó) – Good
- 3 (közepes) – Fair
- 2 (elégséges) – Passing
- 1 (elégtelen) – Fail

Three-scale:

- kiválóan megfelelt – Excellent
- megfelelt – Satisfactory
- nem felelt meg – Unsatisfactory

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5.2 Visa

_____ (name of Institution) will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Contact details	
Website	

5.3 Insurance

Semmelweis University: The European Health Insurance Card is obligatory and the receiving institute will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The institution will inform mobile participants of cases in which insurance cover is not automatically provided.

Information and assistance can be provided by the following contact points and information sources:

5.4 Housing

Please note: Semmelweis University can not offer dormitory for international incoming student

_____ (name of Institution) will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contacts and information sources:

Contact details ESN Semmelweis	StudentHousing
Website http://semmelweis.esn.hu/	www.studenthousing.hu