

Annex to Erasmus+ Inter-Institutional Agreement

Institutional Factsheet of University of Bucharest

1. Institutional Information

1.1. Institutional details

Name of the institution	University of Bucharest
Erasmus Code	RO BUCURES09
EUC	55996
Institution website	www.unibuc.eu
Online course catalogue	http://www.unibuc.ro/e/n/admitere/cour-cata/

1.2. Main contacts

Contact person	Alina CRISTOVICI
Responsibility	Head of International Relations Department & ERASMUS Coordinator
Contact details	alina@unibuc.eu , Tel: (004) 021.307.73.23

Contact person	Raluca AMZA
Responsibility	ERASMUS Responsible (outgoing and incoming students – Germany)
Contact details	Raluca.amza@unibuc.eu , tel (004) 021.307.73.83

2. Detailed requirements and additional information

2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies		English	B1
Staff mobility		English	B2

Additional requirements/information

The university welcomes students and staff with disabilities and offers the necessary facilities and support. Useful information:

RO BUCURES09: No additional requirements. UB welcomes students with disabilities, the necessary individual arrangements need to be discussed well in advance.

2.2. Calendar

2.2.1. Nomination Deadlines

Applications/information on students nominated must reach our institution by:

Autumn term	30 June
Spring term	31 October

2.2.2. Decision Response

We will send our decision within 4 weeks.

2.2.3. Transcripts of Records

A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at the respective department.

2.2.4. Termination of Agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20xx will only take effect as of 1 September 20xx+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

3. Additional information

3.1. Grading system

RO BUCURES09: http://www.unibuc.ro/e/n/admitere/Grading_Scale0.php

ECTS Grade	Romanian grade	Definition	% of successful students normally achieving the grade
A	10	EXCELLENT	10
B	9	VERY GOOD	25
C	7-8	GOOD	30
D	6	SATISFACTORY	25
E	5	SUFFICIENT	10
FX	4	FAIL	-
F	1-3	FAIL	-

3.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Contact person	Raluca AMZA
Responsibility	ERASMUS Responsible (outgoing and incoming students – Germany)
Contact details	Raluca.amza@unibuc.eu , tel (004) 021.307.73.83
Website	http://www.unibuc.ro/e/n/admitere/Passports_and_Visas.php

3.3. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact person	Raluca AMZA
Responsibility	ERASMUS Responsible (outgoing and incoming students – Germany)

Contact details	Raluca.amza@unibuc.eu , tel (004) 021.307.73.83
Website	http://www.unibuc.ro/e/n/admitere/Estimated_Annual_Costs.php

3.4. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Contact person	Raluca AMZA
Responsibility	ERASMUS Responsible (outgoing and incoming students – Germany)
Contact details	Raluca.amza@unibuc.eu , tel (004) 021.307.73.83
Website	http://www.unibuc.ro/e/n/admitere/Accommodation_ERASMUS.php