

# Annex to Erasmus+ Inter-Institutional Agreement

## Klaipėda University Factsheet

### 1. Institutional Information

#### 1.1. Institutional details

Name of the institution	Klaipėdos universitetas / Klaipėda University
Erasmus Code	LT KLAIPED01
PIC	999904422
Institution website	<a href="http://www.ku.lt">www.ku.lt</a>
Online course catalogue	<a href="http://www.ku.lt/en/international-studies-and-admission/international-studies/non-degree-studies/">http://www.ku.lt/en/international-studies-and-admission/international-studies/non-degree-studies/</a>

#### 1.2. Main contacts

Contact person	Mrs. Kristina Mataitienė
Responsibility	Erasmus+ Institutional Coordinator, in-coming students
Contact details	+370 46 398951, e-mail : <a href="mailto:kristina.mataitiene@ku.lt">kristina.mataitiene@ku.lt</a>

Contact person	Mrs. Dalia Želvytė-Mockuvienė
Responsibility	Erasmus Coordinator for staff exchange and agreements, out-going students for studies
Contact details	+370 46 398950, e-mail : <a href="mailto:dalia.zelvyte-mockuviene@ku.lt">dalia.zelvyte-mockuviene@ku.lt</a>

### 2. Detailed requirements and additional information

#### 2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	Any	English	B1
Staff Mobility for Teaching	any	English	B2

\* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, please refer to our course catalogue.

#### 2.2. Additional requirements

- The ESN along with International Studies Office at Klaipėda University organizes *Orientation Weeks for International Students* each year. There is one Orientation Week one week prior to the beginning of the academic year in September and one week prior to the beginning of the semester in February. The reason for this event is to welcome our incoming International students and give them all necessary information about Klaipėda University, courses taught at the University, its teachers, international student card (ISIC), and the services provided by the International Studies Office and ESN. During

those weeks you can have a tour around the city and get a lot of information about entertainment activities because there are, of course, many leisure activities planned for you during each orientation week.

4. Language course: Klaipeda University offers Lithuanian Language for non-native speakers:  
<http://www.ku.lt/en/international-studies-and-admission/international-studies/baltic-studies/>

## 4.1. Calendar

### 4.1.1. Nomination Deadlines

Applications/information on students nominated must reach our institution by:

<b>Autumn term</b>	1 <sup>st</sup> June
<b>Spring term</b>	1 <sup>st</sup> November

### 4.1.2. Decision Response

We will send our decision within 4 weeks.

### 4.1.3. Transcripts of Records

A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at our institution. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

### 4.1.4. Termination of Agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

## 5. Additional information

### 5.1. Grading system

<http://www.ku.lt/en/studies/ects-grading-scale/>

### 5.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Contact person</b>	Mrs. Kristina Mataitienė
<b>Responsibility</b>	Erasmus Coordinator for in-coming students
<b>Contact details</b>	<a href="mailto:kristina.mataitiene@ku.lt">kristina.mataitiene@ku.lt</a>
<b>Website</b>	<a href="http://www.ku.lt/en">www.ku.lt/en</a>

### 5.3. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

[http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Contact person</b>	Mrs. Kristina Mataitienė
<b>Responsibility</b>	Erasmus Coordinator for in-coming students
<b>Contact details</b>	<a href="mailto:kristina.mataitiene@ku.lt">kristina.mataitiene@ku.lt</a>
<b>Website</b>	<a href="http://www.ku.lt/en">www.ku.lt/en</a>

#### 5.4. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

<b>Contact person</b>	Mrs. Kristina Mataitienė
<b>Responsibility</b>	Erasmus Coordinator for in-coming students
<b>Contact details</b>	<a href="mailto:kristina.mataitiene@ku.lt">kristina.mataitiene@ku.lt</a>
<b>Website</b>	<a href="http://www.ku.lt/en/international-studies-and-admission/admission/accommodation/">http://www.ku.lt/en/international-studies-and-admission/admission/accommodation/</a>