<table>
<thead>
<tr>
<th>Contact Details</th>
<th>Responsibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ms Anna Mihkelson (Personnel Office)</td>
<td>Departmental Erasmus Coordinator</td>
</tr>
<tr>
<td>E-mail: <a href="mailto:anna.mihkelson@ue.ee">anna.mihkelson@ue.ee</a></td>
<td>Tel: +372 737 6142</td>
</tr>
<tr>
<td>Tel: +372 737 6019</td>
<td>Outgoing Erasmus teaching staff</td>
</tr>
<tr>
<td>Tel: +372 737 6019</td>
<td>Incoming Erasmus teaching staff</td>
</tr>
<tr>
<td>Tel: +372 737 6019</td>
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<tbody>
<tr>
<td>Ms Kailandi Villinga-Pennant (Registrar’s Strategy Office)</td>
<td>Person</td>
</tr>
<tr>
<td>E-mail: <a href="mailto:keriiilliaav.pennant@ue.ee">keriiilliaav.pennant@ue.ee</a></td>
<td>Tel: +372 737 6149</td>
</tr>
<tr>
<td>Tel: +372 737 6019</td>
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**Programme Countries**

**Erasmus+ Inter-Institutional Agreement between**

**University of Tartu**
Nomination periods:

2.3. Calendar

well informed of all the relevant necessary.

Importance that prior housing students and staff with disabilities, UT personal in charge would be.

https://www.letu.edu/en/studentrelativestudentswithspecialneeds

UT’s infrastructure for people with disabilities is described at

UT Students and staff with disabilities

E-mail: Karolina.Vanamonnut@etu
Tel: +372 737 6164

Contact details

Responsible

Incoming Erasmus Teaching Staff

Miss Karolina Vanamonnut

Contact person

The form can be found at:

The form can be found at:

The form can be found at:

The form can be found at:

 Incoming academic staff is kindly requested to fill in the registration form after their arrival to Tartu.

UT incoming students

Required to complete at least 30 ECTS per semester.

Registration is better described at: https://www.letu.edu/en/international/international-partners/erasmus

Students need to register for the regular courses within the first two weeks of the semester. Course

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UT incoming students are expected to participate in the orientation course prior beginning of the

UT incoming students

2.2. Additional Requirements

Skills at the start of the study or teaching period:

You, by the end of the study or teaching period:

2.1. Recommended Language Skills

2. Detailed Requirements and Additional Information

2.2. Additional Requirements
Information sources:

For higher education, information and assistance can be provided by the following contact points and the sending and receiving institutions will provide assistance, when required, in securing visas for the students:

### 2.4.2 Visa

#### 2.4.1 Grading System

- **National agencies can be held responsible in case of a conflict:**
- **Termination clauses must include the following dismissals:**
  - "Neither the European Commission nor the sending institution is responsible for the consequences of the termination of the agreement. In such cases, the student must make appropriate arrangements for alternative arrangements. The receiving institution may, however, in the event of mutual termination, undertake to secure the continuation of the student's education and the return of any costs incurred."

#### 2.3.3 Termination of the Agreement

- Requests and notifications are issued in accordance with the assessment period as specified in the receiving HIL. Transcripts are issued only upon successful completion of the courses.
- A Transcript of Records will be issued by the receiving institution no later than 6 weeks after the conclusion of the academic year.
- HT will send its decision within 5 weeks after the application deadline.

**2.3.1 Decision Response**

- Please note that applicants are required to process the documents electronically only.

### 2.4.3 Additional Information

**Application terms:**
- **November: Autumn term**
- **April: Spring term**

Applications must reach the receiving institution by:

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**Website:**

E-mail: reception@uni.edu
Tel.: +377 737 4625

**Contact person:**

Ms. Anika Kaleda

**Responsibility:**

Incoming Erasmus students for studies

**Contact details:**

E-mail: reception@uni.edu
Tel.: +377 737 6085

**Incoming Erasmus students for studies**

**MS Karolina Viliuna-Poensian**

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Information and assistance can be provided by the following persons and information sources:

The receiving institution will guide incoming mobile participants in finding accommodation.

2.4. Housing

and information sources:

According to the requirements of the Erasmus Charter for Higher Education, outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education, will provide assistance in obtaining insurance for incoming and outgoing mobile participants, as well as in the requirements of the Erasmus Charter for Higher Education.

2.4.3. Insurance