

# Annex to Erasmus+ Inter-Institutional Agreement

## Institutional Factsheet

### Technische Universiteit Eindhoven

#### Department of Chemical Engineering and Chemistry

## 1. Institutional Information

### 1.1. Institutional details

<b>Name of the institution</b>	Technische Universiteit Eindhoven
Erasmus Code	NL EINDHOV 17
EUC	28291
Institution website	www.tue.nl
Online course catalogue	<a href="http://www.tue.nl/studeren/exchange-programs">www.tue.nl/studeren/exchange-programs</a>  <a href="http://www.tue.nl/en/university/departments/chemical-engineering-and-chemistry/education/exchange-program/">http://www.tue.nl/en/university/departments/chemical-engineering-and-chemistry/education/exchange-program/</a>

### 1.1. Main contacts

<b>Contact person</b>	Anneroos Dijkhuis
<b>Responsibility</b>	Institutional Erasmus coordinator
<b>Contact details</b>	a.r.l.a.dijkhuis@tue.nl

<b>Contact person</b>	Ouafae El Fahmi
<b>Responsibility</b>	Erasmus coordinator at the Department of Chemical Engineering and Chemistry
<b>Contact details</b>	io.ce@tue.nl

<b>Contact person</b>	Gerda Baas
<b>Responsibility</b>	Contact person international office Chemical Engineering and Chemistry
<b>Contact details</b>	io.ce@tue.nl

## Detailed requirements and additional information

### 1.2. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	Chem.Eng.and Chemistry	English	C1

\* Level according to Common European Framework of Reference for Languages (CEFR)  
<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, please refer to our course catalogue.

### 1.3. Additional requirements

TU/e will ensure that all incoming students and staff have equal opportunities to participate in Erasmus+. See [http://www.tue.nl/en/services/daz/executive\\_committees/facilities\\_for\\_the\\_disabled](http://www.tue.nl/en/services/daz/executive_committees/facilities_for_the_disabled)

### 1.4. Calendar

#### 1.4.1. Nomination Deadlines

There is no nomination deadline. Applications must reach our institution by:

<b>Autumn term</b>	1 May
<b>Spring term</b>	1 November

#### 1.4.2. Decision Response

We will send our decision within 4 weeks since the end of the deadline (Applications will only be considered after receiving all the required documents)

#### 1.4.3. Transcripts of Records

Please check our website about the retrieval of the Transcript of Records:

<http://www.tue.nl/en/university/departments/chemical-engineering-and-chemistry/education/exchange-program/departure/>

#### 1.4.4. Termination of Agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

## 2. Additional information

### 2.1. Grading system

Grading system at TU/e, see: <http://www.tue.nl/en/education/studying-at-tue/studentcity-eindhoven/about-the-netherlands/higher-education-in-the-netherlands/ects-at-tue>

### 2.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Contact person</b>	Angie Vorstermans, <a href="mailto:a.vorstermans@tue.nl">a.vorstermans@tue.nl</a> , + 31 40 2473932, please contact first io.ce@tue.nl
<b>Website</b>	<a href="http://www.tue.nl/studeren/exchange-programs/services-for-exchange-students">http://www.tue.nl/studeren/exchange-programs/services-for-exchange-students</a>

### 2.3. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Contact person</b>	Peggy van de Voort, p.v.d.voort@tue.nl, + 31 40 2473208, please contact first: io.ce@tue.nl
<b>Website</b>	<a href="http://www.tue.nl/studeren/exchange-programs/services-for-exchange-students">http://www.tue.nl/studeren/exchange-programs/services-for-exchange-students</a>

### 2.4. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

<b>Contact person</b>	Peggy van de Voort, p.v.d.voort@tue.nl, + 31 40 2473208, please contact first: io.ce@tue.nl
<b>Website</b>	<a href="http://www.tue.nl/studeren/exchange-programs/services-for-exchange-students">http://www.tue.nl/studeren/exchange-programs/services-for-exchange-students</a>