



LUND
UNIVERSITY

School of Social Work Lund

Logo of Institution

Name of Institution

ANNEX TO THE ERASMUS + INTER-INSTITUTIONAL AGREEMENT with the University of Genoa

Key Action 1 – mobility for learners and staff – Higher education Student and Staff Mobility

1. Information about higher education institutions

1.1 Institutional details

Name of the Institution	School of Social Work Lund University
Erasmus code	S Lund 01
Institution website	www.soch.lu.se
International Students webpage	http://www.lunduniversity.lu.se/international-students
Information for incoming students	http://www.lunduniversity.lu.se/international-students
Course catalogue	http://www.lunduniversity.lu.se/international-students

1.2 Main contacts

Institutional Coordinator	Teres Hjärpe
Contact details	Address : Box 23 221 00 Lund Phone : +46 46 222 91 99 Email: teres.hjarpe@soch.lu.se

Other useful contacts	Anneli Nielsen, International coordinator Roberto Scaramuzzino, teacher representative
	Email: anneli.nielsen@soch.lu.se Email: Roberto.Scaramuzzino@soch.lu.se

2. Recommended language skills

Subject area	Language of Instruction	Recommended language of instruction level*	Type of mobility
0923	English	B2	Teacher mobility
0923	English	B2	Student mobility

*Level according to Common European Framework of Reference for languages (CEFR), see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

3. Additional requirements

The sending university will screen and select candidates for exchange studies in accordance with its applicable rules and regulations. The candidates of the contracting institutions will use the required application form of the receiving institution. The receiving institution will accept the candidates selected by the sending institution if mutually acceptable academic and/or professional qualifications and standards are met. However, the receiving university has the right to make the final decision on the admission of candidates nominated for exchange. Admission to a specific course is subject to the exchange student being satisfactorily qualified for the chosen area of study and/or course level, and availability.

The exchange students will be subject to the laws and regulations of the country and the university where the student is currently studying or is under direct supervision.

4. Calendar

4.1 Applications/information on nominated students must reach SLund01 by:

Autumn term	1-25 april
Spring term	1-25 oct

4.2 Decision

The receiving institution will send its decision within 10 weeks.

4.3 Transcript of records

A Transcript of Records will be issued no later than 10 weeks after the assessment period has finished at SLund01.

4.4 Termination of Agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September in any year will only take effect as of 1 September the following year. The termination clauses must include the following disclaimer. However, any exchange in progress will continue until completed : "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

5. Information

5.1 Grading system of the Institution

Website: S LUND01 www.lunduniversity.lu.se/current-students/grading-system

<u>Other information</u>

5.2 Visa

SLund01 will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Contact details	studentreception@lu.se, +46-(0)46-222 01-00
Website	www.lunduniversity.lu.se/residence-permits

5.3 Insurance

S Lund01 will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The institution will inform mobile participants of cases in which insurance cover is not automatically provided.

Information and assistance can be provided by the following contact points and information sources:

www.lunduniversity.lu.se/insurance, studentreception@lu.se, +46-(0)46-222 01-00

5.4 Housing

SLund01 will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contacts and information sources:

Contact details	studentreception@lu.se, +46-(0)46-222 01-00
Website	www.lunduniversity.lu.se/housing

6 Liability

Each contracting party shall be independently liable for any loss, damage or injury to third parties resulting from the performance of the said contracting party's obligation by it or on its behalf under this agreement. A contracting party shall not be responsible to the other contracting party for any punitive or special damages, indirect or consequential loss or damages or similar, such as, but not limited to, loss of profit, loss of revenue or loss of contracts, unless caused by gross negligence or a wilful act.

7 Dispute Settlement

Any dispute, controversy or claim arising out of or in connection with this agreement, or the breach, termination or invalidity thereof, which cannot be resolved between programme directors or other designated representatives, will promptly be referred to the persons who is authorized to sign this agreement, or designee, who will address these matters in negotiations and come to a binding agreement between the contracting institutions.