

# Annex to Erasmus+ Inter-Institutional Agreement

## Institutional Factsheet of Partner University

### 1. Institutional Information

#### 1.1. Institutional details

Name of the institution	UNIVERSIDAD DE LAS PALMAS DE GRAN CANARIA
Erasmus Code	E LAS-PAL01
EUC	29547-LA-1-2014-1-ES-E4AKA1-ECHE
PIC	999929739
Institution website	www.movilidad.ulpgc.es
Online course catalogue	http://www2.ulpgc.es/index.php?pagina=estudios&ver=weees001&tipoplan=3

#### 1.2. Main contacts

Contact person	Anastasio Argüello Henríquez
Responsibility	Institutional Coordinator
Contact details	Tlf: +34.928.45.8029/7443 Fax: +34.928.45.89.49 E-mail: dimov@ulpgc.es, relint@ulpgc.es

### 2. Detailed requirements and additional information

#### 2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies		Spanish	B1
Staff mobility		English	B2

#### Additional requirements/information

(SMS) Institutions must nominate their students by an on-line nomination. Instructions will be sent to our partners every year. Students are recommended to arrive one week before the academic calendar in order to attend the welcome week. Students, should attend the Faculty in which we have an agreement, having the option of taking courses of other faculties, only if it does not exceed the 40% of the total of courses in the learning agreement.

(STA): The applications must be sent to the coordinator of International Relations of the Faculty in which we have an agreement.

(STT): Every May our Institution organizes an event to receive staff.

Information for students and staff with disabilities

<https://www.ulpgc.es/index.php?pagina=gacademicayextensionuniversitaria&ver=atencionaestudiantescondi>

#### 2.2. Calendar

### 2.2.1. Nomination Deadlines

Applications/information on students nominated must reach our institution by:

<b>Autumn term</b>	31 <sup>st</sup> of May
<b>Spring term</b>	30 <sup>th</sup> of November

### 2.2.2. Decision Response

The receiving institution will send its decision within 1 day once the sending Institution has fulfilled the online nomination application.

### 2.2.3. Transcripts of Records

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

### 2.2.4. Termination of Agreement

Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## 3. Additional information

### 3.1. Grading system

#### Local Grading System

Matrícula de honor 10

Sobresaliente 9-10

Notable 7-8,9

Aprobado 5-6,9

Suspenso 0-4,9

No presentado NP

#### ECTS Grading System

A Excellent

B Very Good

C Good

D Satisfactory

E Sufficient

FX Fail

F Fail

Blank Non attendance

### 3.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Contact</b>	International Mobility Point
<b>Contact details</b>	imp@ulpgc.es
<b>Website</b>	imp.ulpgc.es

### 3.3. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Contact</b>	International Mobility Point
<b>Contact details</b>	imp@ulpgc.es
<b>Website</b>	imp.ulpgc.es

### 3.4. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

<b>Contact</b>	International Mobility Point
<b>Contact details</b>	imp@ulpgc.es
<b>Website</b>	imp.ulpgc.es

### 3.5. Coordinators

The list of coordinators separated by faculty can be found at the following link:

<http://www.movilidad.ulpgc.es/coordinadores/>

	<b>Academic Calendar 2017-18</b>
<b>Winter</b>	<b>Lectures 11/09/2017 - 22/12/2017</b> <b>Examinations 08/01/2018 - 27/01/2018</b>
<b>Spring</b>	<b>Lectures 29/01/2018 – 18/05/2018</b> <b>Examinations 21/05/2018 - 02/06/2018</b>
<b>Resit exams</b>	<b>21/06/2018 – 14/07/2018</b>