



St. Cyril and St. Methodius University of Veliko Turnvo

Logo of Institution

Name of Institution

ANNEX TO THE *ERASMUS + INTER-INSTITUTIONAL AGREEMENT* with the University of Genoa

Key Action 1 – mobility for learners and staff – Higher education Student and Staff Mobility

1. Information about higher education institutions

1.1 Institutional details

Name of the Institution	St. Cyril and St. Methodius University of Veliko Turnvo
Erasmus code	BG VELIKO01
Institution website	http://www.uni-vt.bg/1/
International Students webpage	
Information for incoming students	http://www.uni-vt.bg/2/?page=1205
Course catalogue	http://www.uni-vt.bg/2/?page=1205

1.2 Main contacts

Institutional Coordinator	
Contact details	<p>Address</p> <p>Phone</p> <p>Fax</p> <p>Email</p>

Other useful contacts	<p>BA responsible: e-mail: ep@uni-vt.bg, silviya.vtu@gmail.com</p> <p>Incoming: incoming@uni-vt.bg</p> <p>Outgoing: erasmus@uni-vt.bg</p> <p>Teacher mobility: tm@uni-vt.bg</p>

2. Recommended language skills

Subject area	Language of Instruction	Recommended language of instruction level*	Type of mobility
All	Bulgarian English	B1 B1	B2 B2

*Level according to Common European Framework of Reference for languages (CEFR), see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

3. Additional requirements

N/A

4. Calendar

4.1 Applications/information on nominated students must reach **St. Cyril and St. Methodius University of Veliko Turnvo** (*Name of Institution*) by:

Autumn term	July 15
Spring term	November 30

4.2 Decision

The receiving institution will send its decision within 3 weeks.

4.3 Transcript of records

A Transcript of Records will be issued no later than 2 weeks after the assessment period has finished at **St. Cyril and St. Methodius University of Veliko Turnvo** (*Name of Institution*).

5. Information

5.1 Grading system of the Institution

Website: <http://www.uni-vt.bg/2/?page=1205>

Other information

5.2 Visa

St. Cyril and St. Methodius University of Veliko Turnvo (name of Institution) will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Contact details	incoming@uni-vt.bg
Website	http://www.uni-vt.bg/2/?page=1205

5.3 Insurance

St. Cyril and St. Methodius University of Veliko Turnvo (name of Institution) will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The institution will inform mobile participants of cases in which insurance cover is not automatically provided.

Information and assistance can be provided by the following contact points and information sources:

incoming@uni-vt.bg

5.4 Housing

St. Cyril and St. Methodius University of Veliko Turnvo (name of Institution) will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contacts and information sources:

Contact details	incoming@uni-vt.bg
Website	http://www.uni-vt.bg/2/?page=1205